

6/2/2022 Minutes of Meeting held at 7:30 AM in the Woodworkers' Guild Conference Room

Members present: Kare Andersen, Dave Pottinger, Jonathan Wieand, & Scott Woldruff

Member absent: Justin Bell

1. **Minutes of March 3, 2022 Meeting** - Approved
2. **Minutes of May 18, 2022 Meeting** - Approved
3. **Fountain at Main & Washington** - Kare provided Kry's Yack's revised proposal which we discussed. Scott called and requested a meeting at the fountain to understand the proposal more fully. He also requested pictures or drawings showing what the finished product would look like. If we plan to move ahead on this, we will need to complete and submit a small purchase form to the City.
4. **Downtown Arches** - We need a copy of the approved design (in addition to the support structure specifications already provided). **Scott will contact Mark Brinson to get it** and give a copy to Dave to take to A & R to see if they have a contractor who could submit a bid to be responsible for the whole project.
5. **Large Planters for Main Street** - Dave reported that he plans to add two similar large movable planters to each of the other three corners at the intersection of Washington Street & Main Street and at one corner at the intersection of Clinton Street & Main Street. He now thinks we should have at least one of the large planters at each of those locations with a height about 6 inches shorter than the first two already installed. **Scott will review this plan with Mark Brinson for approval.**
6. **Stoplight Pole Arms for Christmas Garlands** - **Scott will talk with Mark** about turning the arms to allow for hanging the garlands across Main Street at the Jefferson, Washington, and Clinton Street intersections.
7. **Moving Umbrella Table and Chairs** - Dave reported that he intends to move one table with umbrella and chairs from beside Jo Jo's Pretzel to the bump out across Washington along with a bike rack.
8. **One Pass Snow Removal Equipment** - **Dave will research and provide Mark Brinson with information** on the Fort Wayne company that sells this equipment.
9. **Reimbursement of Building Owner** - A building owner has informed us that his roof was damaged, causing water damage. When the new lights were installed his electrical system was inadvertently changed resulting the City's Christmas lights on his building being charged to his electric bill. We have agreed to reimburse him for the damages, installation of a separate meter, and the related electricity bills. We are still awaiting his cost summary.
10. **Adding Non-Voting Members** - We discussed adding non-voting members to get more input and to stand for future election to the our board. Dave with contact the owner of Soapy Gnome and Scott will contact the owner of Shirley's Popcorn.
11. **Future of our Board** - We discussed needing to determine who will handle design, purchasing, and plantings for downtown when Dave, Faye, and Maya are no longer doing it. We thought that might reasonably fit into the Parks Department with EID paying the cost. **Scott will discuss this with Mark Brinson.**

NEXT MEETING: 07/07/2022 at 7:30 AM in the Woodworkers' Guild* on Washington St behind the Farmers Market

Respectfully submitted,

Jonathan Wieand, Secretary