



COMMISSIONERS

Chair Andrew Lund

Dennis Richmond, Brett Weddell, David Gibbs, Mario Mora, Phil Schrock, Nick Kieffer, Alan Metcalfe, Youth Advisor: Perla Cervantes

TRAFFIC COMMISSION

Regular Meeting Agenda

July 17, 2025 – 4:30 PM

Goshen Police & Court Building, 111 E. Jefferson Street

To access online streaming of the meeting, go to <https://goshenindiana.org/calendar>

I APPROVAL OF MINUTES

- a. May 15, 2025

II PUBLIC COMMENT

III OLD BUSINESS

IV NEW BUSINESS

- a. Request for Crosswalk Safety Improvements – Main Street at Monroe Street
- b. Trolley Bus Sign Relocation & Install Request – Elkhart County Courthouse

V OTHER BUSINESS/DISCUSSION ITEMS

- a. Subdivision Parking Discussion Group

VI ADJOURN

The next regular meeting is scheduled for August 21, 2025, at 4:30 pm.



COMMISSIONERS

Chair Andrew Lund

Dennis Richmond, Brett Weddell, David Gibbs, Ryan Adams, Phil Schrock, Nick Kieffer, Alan Metcalfe, Youth Advisor: Brayden Wiese

TRAFFIC COMMISSION MINUTES

May 15, 2025 – 4:30 PM

The May 15, 2025, Regular Meeting of the Traffic Commission was called to order by Chair Andrew Lund at 4:30 pm in the Court Room at 111 E. Jefferson Street.

COMMISSION MEMBERS PRESENT

Chair Andrew Lund, Youth Advisor Brayden Wiese, Nick Kieffer, Brett Weddell, Alan Metcalfe, David Gibbs

COMMISSION MEMBERS ABSENT

Dennis Richmond, Phil Schrock, and Ryan Adams

STAFF PRESENT

Dustin Sailor and Tara Hetler

PUBLIC PRESENT

Mary Gallardo, Carlos Romero, Josh Weaver

I APPROVAL OF MINUTES

Action: Commissioner Kieffer moved, seconded by Commissioner Weddell, to approve the January 16, 2025, meeting minutes. Motion carried 4-0.

II AGENDA

Action: Commissioner Gibbs moved, seconded by Commissioner Metcalfe, to approve the addition of two agenda items; Resolution Adopting a Policy to Provide Public Notice of Meetings and a Resolution Adopting an Electronic Meetings Policy. Motion carried 4-0.

III PUBLIC COMMENT

IV OLD BUSINESS

V NEW BUSINESS

a) Johnston Street – On-Street Parking Restrictions

Action: Commissioner Weddell moved, seconded by Commissioner Kieffer, to approve the implementation of parking restrictions along the south side of Johnston Street, beginning at the entrance of 202 Johnston Street and extending just west of Stone Drive, including the installation of two “No Parking Signs” and the relocation of the existing sign. Motion approved 4-0.

b) On-Street Parking Delineation Request – Johnston Street

Action: Commissioner Weddell moved, seconded by Commissioner Gibbs, to approve designated on-street parking delineated by bookend/bump-outs in three specified areas: (1) on the north side of Johnston Street, beginning just east of Woodridge Court and extending approximately 200 feet; (2) on the north side of Johnston Street, between Arbor Court and Woodridge Court; (3) on the south side of Johnston Street, just west of Stone Drive. Motion approved 4-0.

c) Leroy Street & 13th Street – Stop Sign Request

Action: Commissioner Kieffer moved, seconded by Commissioner Weddell, to approve the installation of an all-way stop at Leroy Street and 12th Street and leave the intersection of Leroy Street and 13th Street uncontrolled. Motion approved 4-0.

d) Resolution Adopting a Policy to Provide Public Notice of Meetings

Action: Commissioner Weddell moved, seconded by Commissioner Kieffer, to approve the resolution of the Goshen Traffic Commission Adopting a Policy to Provide Public Notice of Meetings. Motion approved 4-0.

e) Resolution Adopting an Electronic Meetings Policy to Allow Members of the Traffic Commission to Participate in Meetings by an Electronic Means of Communication

Action: The motion to approve resolution adopting an Electronic Meetings Policy to Allow Members of the Traffic Commission to Participate in Meetings by an Electronic Means of Communication did not pass following a roll call vote. Motion denied 4-0.

VI OTHER BUSINESS/DISCUSSION ITEMS

a) Subdivision Parking Discussion Group

VII ADJOURNMENT

The next regular meeting is scheduled for July 17, 2025, at 4:30 pm.



**ENGINEERING DEPARTMENT
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405
Phone (574) 534-2201 • Fax (574) 533-8626
engineering@goshencity.com • www.goshenindiana.org

MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

**RE: REQUEST FOR CROSSWALK SAFETY IMPROVEMENTS –
MAIN STREET AT MONROE STREET**

DATE: July 17, 2025

The Mayor's Office received a letter from Mr. Hernandez Lopez requesting safety improvements at the crosswalk across Main Street at West Monroe Street. Mr. Hernandez Lopez relayed concerns that the crosswalk did not have safety features and no "real structure". In his letter, Mr. Hernandez Lopez states that he believes a crosswalk button and sign should be added here. Engineering staff reached out to Mr. Hernandez Lopez for clarification regarding the request, but given the existing warning signs, the assumption is that the request is for a flashing beacon or controlled pedestrian signal, which would be button-activated.

Main Street at this location is a three-lane roadway (two travel lanes with one two-way left turn lane), with an AADT of 12,000 vehicles (2024) and 85th percentile speed of 30 MPH (2014). Historic traffic counts have shown volumes over 15,000 vehicles per day. Using the recent US DOT "Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations" (Guide), as well as standards and guidance from the 11th edition of the National MUTCD, engineering staff would find support for striping of a high-visibility crosswalk; relocation of existing School Crossing Assembly signs; and the additional of a School Advance Crossing Assembly advance warning sign, which appears to be missing in the northbound direction (see Table 1 from the US DOT Guide).

Engineering staff have reached out to St. John the Evangelist Catholic School to determine the usage of this crossing as a school crossing and is awaiting a response. If the school is not using this crossing, then the above signs may be better changed to normal pedestrian crossing warning signs. However, if this does operate as a school crossing, then placement of an In-Street Pedestrian Crossing or In-Street School Crossing would be required when the current National MUTCD is adopted by the State of Indiana.

Per the US DOT's Guide, the recommended safety countermeasures have been shown to improve crosswalk visibility and driver-yielding behavior (see Table 2 from the US DOT Guide). Engineering staff would recommend that the City request INDOT to consider these changes, as

well as evaluate other crosswalks in State right-of-way at uncontrolled and mid-block approaches within the City limits.

Table 1. Application of pedestrian crash countermeasures by roadway feature.

Roadway Configuration	Posted Speed Limit and AADT								
	Vehicle AADT <9,000			Vehicle AADT 9,000–15,000			Vehicle AADT >15,000		
	≤30 mph	35 mph	≥40 mph	≤30 mph	35 mph	≥40 mph	≤30 mph	35 mph	≥40 mph
2 lanes (1 lane in each direction)	① 2 4 5 6	① 5 6 7 9	① 5 6 7 9	① 4 5 6 7 9	① 5 6 7 9	① 5 6 7 9	① 4 5 6 7 9	① 5 6 7 9	① 5 6 9
3 lanes with raised median (1 lane in each direction)	① 2 3 4 5	① 3 5 7 9	① 3 5 7 9	① 3 4 5 7 9	① 3 5 7 9	① 3 5 7 9	① 3 4 5 7 9	① 3 5 7 9	① 3 5 9
3 lanes w/o raised median (1 lane in each direction with a two-way left-turn lane)	① 2 3 4 5 6 7 9	① 3 5 6 7 9	① 3 5 6 7 9	① 3 4 5 6 7 9	① 3 5 6 7 9	① 3 5 6 7 9	① 3 4 5 6 7 9	① 3 5 6 7 9	① 3 5 6 9
4+ lanes with raised median (2 or more lanes in each direction)	① 3 5 7 8 9	① 3 5 7 8 9	① 3 5 8 9	① 3 5 7 8 9	① 3 5 7 8 9	① 3 5 8 9	① 3 5 7 8 9	① 3 5 8 9	① 3 5 8 9
4+ lanes w/o raised median (2 or more lanes in each direction)	① 3 5 6 7 8 9	① 3 5 6 7 8 9	① 3 5 6 8 9	① 3 5 6 7 8 9	① 3 5 6 7 8 9	① 3 5 6 8 9	① 3 5 6 7 8 9	① 3 5 6 8 9	① 3 5 6 8 9
Given the set of conditions in a cell, # Signifies that the countermeasure is a candidate treatment at a marked uncontrolled crossing location. ● Signifies that the countermeasure should always be considered, but not mandated or required, based upon engineering judgment at a marked uncontrolled crossing location. ○ Signifies that crosswalk visibility enhancements should always occur in conjunction with other identified countermeasures.* The absence of a number signifies that the countermeasure is generally not an appropriate treatment, but exceptions may be considered following engineering judgment. 1 High-visibility crosswalk markings, parking restrictions on crosswalk approach, adequate nighttime lighting levels, and crossing warning signs 2 Raised crosswalk 3 Advance Yield Here To (Stop Here For) Pedestrians sign and yield (stop) line 4 In-Street Pedestrian Crossing sign 5 Curb extension 6 Pedestrian refuge island 7 Rectangular Rapid-Flashing Beacon (RRFB)** 8 Road Diet 9 Pedestrian Hybrid Beacon (PHB)**									

*Refer to Chapter 4, 'Using Table 1 and Table 2 to Select Countermeasures,' for more information about using multiple countermeasures.

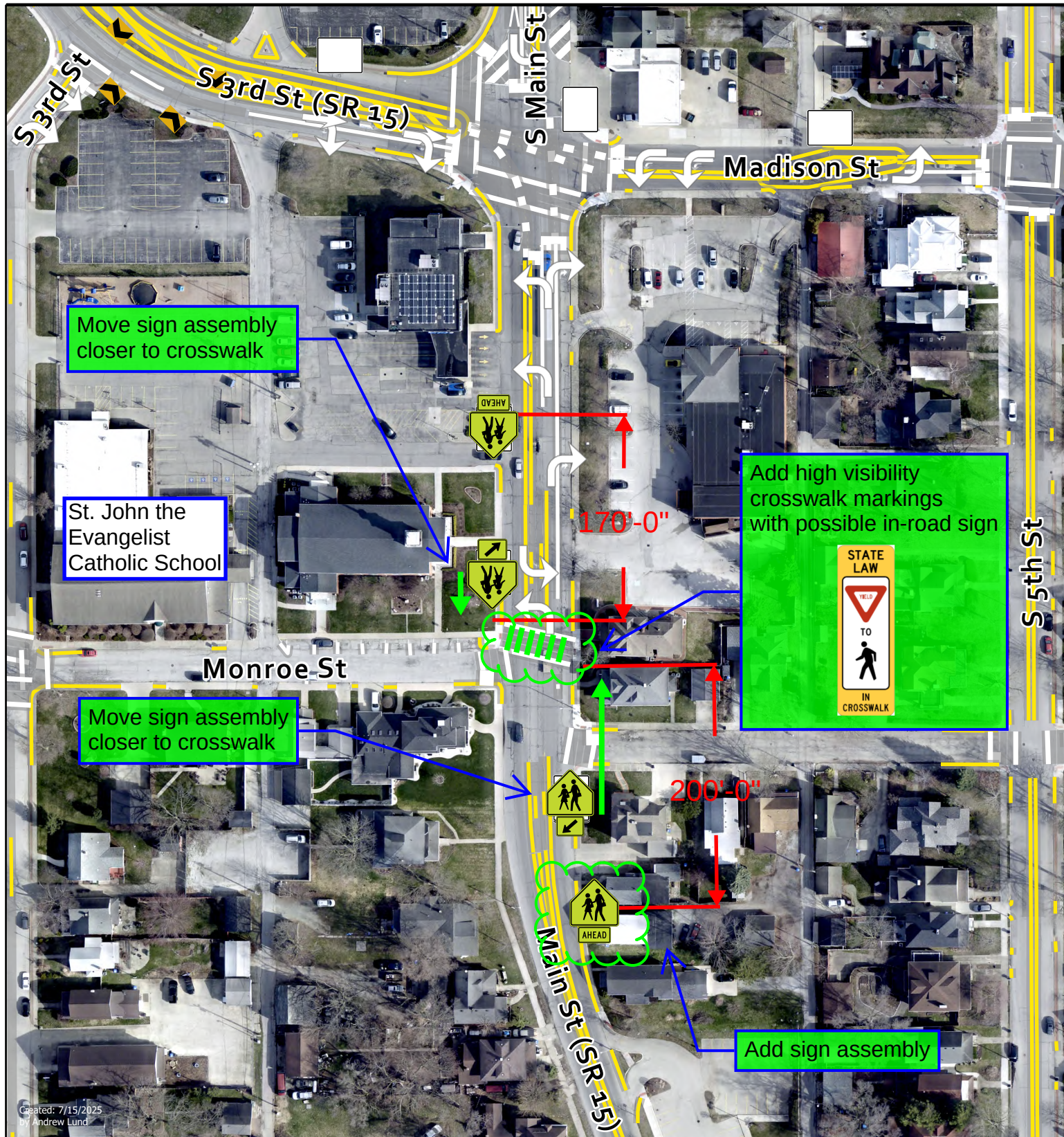
**It should be noted that the PHB and RRFB are not both installed at the same crossing location.

Table 2. Safety issues addressed per countermeasure.

Pedestrian Crash Countermeasure for Uncontrolled Crossings	Safety Issue Addressed				
	Conflicts at crossing locations	Excessive vehicle speed	Inadequate conspicuity/visibility	Drivers not yielding to pedestrians in crosswalks	Insufficient separation from traffic
Crosswalk visibility enhancement					
High-visibility crosswalk markings*					
Parking restriction on crosswalk approach*					
Improved nighttime lighting*					
Advance Yield Here To (Stop Here For) Pedestrians sign and yield (stop) line*					
In-Street Pedestrian Crossing sign*					
Curb extension*					
Raised crosswalk					
Pedestrian refuge island					
Pedestrian Hybrid Beacon					
Road Diet					
Rectangular Rapid-Flashing Beacon					

*These countermeasures make up the STEP countermeasure "crosswalk visibility enhancements." Multiple countermeasures may be implemented at a location as part of crosswalk visibility enhancements.

Exhibit A – Main Street Crosswalk at Monroe Street with Recommended Improvements



Created: 7/15/2025
 by Andrew Lund

City of Goshen

Main Street Crosswalk at Monroe Street



0 35 70
 US Feet

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The City of Goshen
 Department of Public Works &
 Safety Office of Engineering

204 East Jefferson Street, Goshen, Indiana 46528
 Phone: 574-534-2201 Fax: 574-533-8626

From: [Lund, Andrew](#)
To: Edwardjonas2007@gmail.com
Cc: [Office of Mayor Gina Leichty](#); [Sailor, Dustin](#); [Hetler, Tara](#)
Subject: RE: Request for a Meeting re: Improved Pedestrian Crossing at 101 Monroe
Date: Friday, July 11, 2025 8:59:00 AM
Attachments: [image001.png](#)

Mr. Hernandez Lopez:

Good morning. My name is Andrew Lund, and I work with the Goshen Engineering Department. We did receive your letter regarding safety concerns at the crosswalk near 101 W Monroe Street. I apologize for the delay in getting back with you.

First of all, I want to confirm that we are looking at the correct crosswalk – crossing Main Street (State Road 15) just north of the intersection of S Main Street and W Monroe Street. Is that correct? Your letter describes the crosswalk near 101 W Monroe Street, which I believe is shown in the image below. However, the only location of Rieth Rohrer & Ehret Funeral Home of which I am aware is north of Madison Street (311 S Main Street). Let me know if we do not have the correct location.

Your concern of the safety of crosswalks traversing larger collector and arterial roadways in the City is shared by others, as well. There is a push from the Federal Highway Administration to better address safety for all vulnerable road users, and the City is looking at proposed new crossings, such as this one, with more scrutiny. On initial review, it does appear that there are improvements that could be made to signage, at minimum, for the crossing you have highlighted. As a follow-up to your request, we will investigate the crosswalk crossing Main Street at 101 W Monroe and apply some of the new Federal metrics to see which safety measures, if any, may be applicable. Any changes at this location, however, are at the discretion of the Indiana Department of Transportation (INDOT), as Main Street at this location is a State Road; the City does not control the right-of-way here.

I would be happy to meet with you in person sometime next week. Would scheduling a call sometime today be possible, if you wish to meet? Please feel free to email any questions, as well.

Also, we will plan to put your safety concern on the agenda for next week's Traffic Commission meeting, to review the issues you presented and any possible improvements. The Commissioners will consider this and will decide whether to support making a request of INDOT to make changes at this location. The Traffic Commission meets at 4:30 PM in the Goshen Police and Courts Building (111 E Jefferson Street). We would certainly appreciate it if you could attend, as your explanation and experience at this crossing would aid the conversation.

Thank you for looking to make things safer for those walking in the City.

Best,
Andrew

Andrew Lund
Project Manager
Office (574) 534.2201
Direct (574) 533.8622
Cell (574) 361.3525



Engineering Department
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From: Office of Mayor Gina Leichty <mayor@goshencity.com>
Sent: Tuesday, June 10, 2025 5:45 PM
To: Edwardjonas2007@gmail.com
Cc: Lund, Andrew <andrewlund@goshencity.com>
Subject: Re: Request for a Meeting re: Improved Pedestrian Crossing at 101 Monroe

June 10, 2025

Edward Hernandez Lopez
96 Clarinet Blvd East
Elkhart, Indiana 46516
574-226-9296

Dear Mr. Hernandez Lopez,

Thank you for taking the time to write and share your observations about the crosswalk at 101 W. Monroe Street. Your thoughtful letter shows a genuine concern for the safety of others, and I genuinely appreciate your willingness to speak up on behalf of the community.

We're forwarding your message to our Engineering Department so they can explain what may be possible at that location. Since your concerns relate directly to infrastructure and traffic safety, Andrew Lund, the Project Manager for the City's traffic projects, is best suited to meet with you and answer your questions.

Please let us know the best way for Andrew to reach you for follow-up. Whether by phone, in person, or email, we'll ensure your message reaches the right person and that you're contacted promptly.

Thanks again for your thoughtful engagement. It truly makes a difference.

Respectfully,

Gina

GINA LEICHTY
Mayor of **Goshen, Indiana**
City Hall • 202 South Fifth Street, Suite 1
Goshen, IN 46528
(574) 533-9322
goshenindiana.org

Dear Mayor Leichty,

I am writing to you to address a potentially dangerous area in downtown Goshen. The location in question is the crosswalk at 101 W Monroe St, Goshen, Indiana that leads directly to the Rieth Rohrer and Ehret Funeral Home that is across the street from the St. John Evangelist Catholic Church. I've personally gone across this crosswalk many times in cars, on foot, and on bikes and it always struck me as odd that there are no real safety measures there. Whether I'm simply exploring the area or heading to and from Goshen College for my voice lessons, this area always sticks out to me. I believe crosswalk signs and buttons should be added to this location to maximize safety for all citizens of Goshen.

Crosswalk signs and buttons in this crosswalk could exponentially increase the safety of many different pedestrians. These groups of citizens include but are not limited to elderly people, visually impaired people, hearing-impaired people, bikers, and children. Each and every one of these individuals are put at risk by the uncertain crosswalk at 101 West Monroe Street, and Indiana must put an end to it. All it takes is one unobserved driver to make this crosswalk a crime scene. So, I say — why don't we stop this before it becomes a greater issue? Make Goshen just that much safer.

I've personally used this crosswalk a multitude of times and I've always felt uneasy about it. Waiting for the moment a car finally decides to brake for me. Not only can it be time consuming, it can also be quite nerve-racking as well. Without any real structure at this crosswalk, it's become something that I dread quite a bit when walking around downtown Goshen. Citizens of Goshen should be able to explore without worry or fear, and the addition of a crosswalk sign here would help support that.

This is why I must encourage you to consider adding crosswalk signs and buttons to the crosswalk at 101 West Monroe Street. I would gladly welcome the opportunity to meet with you in person to discuss this issue further. Thank you, Mayor Leichty, for taking the time to read my letter. I hope you will consider my proposal and help make Goshen even safer.

Sincerely,

Edward Hernandez Lopez
96 Clarinet Blvd East
Elkhart, Indiana 46516
574-226-9296



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MEMORANDUM

TO: Traffic Commission

FROM: Engineering Department

RE: TROLLEY BUS SIGN RELOCATION & INSTALL REQUEST – COUNTY COURTHOUSE

DATE: July 17, 2025

With the completion of the new Elkhart County Courthouse and the upcoming completion of the new roundabout, adjustments to the MACOG trolley routes are planned. As a result, Goshen Engineering is requesting the relocation of one existing trolley sign and the installation of new signs to accommodate the updated routes.

Specifically, existing sign #6104, currently located on US Hwy 33/Elkhart Road just west of Peddlers Village Road, is proposed to be relocated to the north side of Peddlers Village Road, approximately 60 feet west of the intersection.

In addition, sign #6108 is proposed to be installed on an existing bare post located on the south side of Peddlers Village Road just prior to the intersection. Two additional new signs, #6112 and #6107, are proposed for installation just east of the new roundabout to support the revised trolley routing.

Exhibit A – Overall Map and Location Pictures

Trolley Stop Relocations and New Trolley Stop Signs in the City of Goshen for New Courthouse Opening

Document Crated by MACOG, July 11, 2025

Summary MAP:



STOP ID: 6108 – New Sign

Name – Peddlers Village Road and US 33 (inbound)

Coordinates: 41.60875, -85.87890

Description – along the southside of Peddlers Village Road in the Right Turn lane (bus is turning right) just before the intersection, post already present (on July 8, 2025) is at approximate proper location



New STOP ID: 6104 – Relocated Sign

Name – Peddlers Village Road and US 33 (outbound)

Coordinates: 41.60875, -85.87890

Description – along the Northside of Peddlers Village Road slightly east of the gas station's driveway entrance. 60 feet west of the intersection. This sign is a relocated sign of existing stop



STOP ID: 6112 – New Sign

Name – Peddlers Village Road and Old County Road 17 (inbound)

Coordinates: 41.60878, -85.88710

Description – along the northside of Peddlers Village Road just east of the crosswalk at the before the entrance to the roundabout

No Photo – location is a construction site currently

STOP ID: 6107 – New Sign

Name – Peddlers Village Road and Old County Road 17 (outbound)

Coordinates: 41.60872, -85.88692

Description – along the southside of Peddlers Village Road just east of the crosswalk at the before the entrance to the roundabout

No Photo – location is a construction site currently

From: [Jeremiah Cox](#)
To: [Lund, Andrew](#)
Subject: Goshen Courthouse Trolley Stop Relocations
Date: Friday, July 11, 2025 1:06:24 PM
Attachments: [Courthouse Sign Relocations.pdf](#)

Warning: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Andrew,

Attached is a document with some photos (don't have photos of locations at the roundabout construction site) for the new trolley stop signs (and one that is a relocation) for the Goshen Courthouse rerouting.

Let me know if there is anything else you need from us. We would expect the Goshen Street Department/Public Works Department to complete this work for us. We have the signs decaled and ready to go for you,

Jeremiah Cox
Senior Regional Transit Planner
He/Him

Michiana Area Council of Governments
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