



**CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY**  
**MINUTES OF THE FEBRUARY 5, 2026 REGULAR MEETING**  
*Convened in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana*

**Present:** Mayor Gina Leichty, Mike Landis, Orv Myers, Mary Nichols, and Barb Swartley  
**Absent:** None

**CALL TO ORDER:** Mayor Leichty called the meeting to order at 4:00 p.m.

**REVIEW/APPROVE AGENDA:** Mayor Leichty presented the agenda as prepared by the Clerk-Treasurer. Board member Barb Swartley made a motion to approve the agenda as amended. Board member Mike Landis seconded the motion. The motion passed 5-0.

**1) Fire Department request:** Accept the resignation of Firefighter/Paramedic Michael Fairfield, effective Feb. 2, 2026, and acknowledge that he has fulfilled his conditional offer obligation by paying the City \$5,000 for the remaining year as a Paramedic

City Fire Chief Anthony Powell notified the Board of the resignation of Michael Fairfield, who was employed as a Firefighter/Paramedic with the Goshen Fire Department.

Chief Powell said Fairfield submitted a written resignation indicating he will be leaving employment to pursue a career in nursing and has accepted a position in Indianapolis. His final shift with the Fire Department was Feb. 2, 2026, and his resignation was effective Feb. 2, 2026. The Chief said Fairfield has fulfilled his obligation under his conditional offer by paying the City \$5,000 for the remaining year of service as a paramedic.

On behalf of the Fire Department, Chief Powell thanked Fairfield for his service and contributions to the department and community and wished him continued success in his career.

Swartley/Landis made a motion to accept the resignation of Michael Fairfield, Firefighter/Paramedic, with the Goshen Fire Department, effective Feb. 2, 2026, and acknowledge that he has fulfilled his conditional offer obligation by paying the City \$5,000 for the remaining year as a Paramedic. The motion passed 5-0.

**2) Legal Department request:** Approve the agreement with Chris Russell for receivership services at 1615 West Wilden Avenue and authorize the Mayor to execute the agreement

Assistant City Attorney Don Shuler said the Board previously authorized legal action seeking appointment of a receiver for 1615 W. Wilden Avenue, which was deemed an unsafe building under the Indiana Unsafe Building Law. He said that action is currently pending in Elkhart County Superior Court No. 2. The City recently obtained a judgment and order for receivership for the property and now wants to move forward with that process.

Shuler said Chris Russell has submitted a proposal to serve as receiver for the property and an agreement has been prepared following review and discussion with the City Building Department. Per the Agreement, Russell will serve, once appointed by the Court, as receiver for the unsafe premises at 1615 W. Wilden Avenue, secure the premises, and be responsible for developing a scope of work and costs for rehabilitation, obtain court approval of the same, and complete renovations to the unsafe premises to make it code compliant.

Shuler said compensation includes a \$550 flat fee for a detailed scope of work, \$45/hour for the receiver's construction labor, a 10% project management fee (all costs excluding receiver's labor), and \$50/hour for receiver's administrative and court related work. The final scope of the project and all work will require court approval.

Mayor Leichty said she was glad that Chris Russell was taking on more work for the City and that he would be paid for the work.

Swartley/Landis made a motion to approve the agreement with Chris Russell for receivership services at 1615 West Wilden Avenue and authorize the Mayor to execute the agreement. The motion passed 5-0.



**3) Legal Department request: Approve Resolution 2026-04, Interlocal Agreement with the County of Elkhart for Animal Control Services**

City Attorney Bodie Stegelmann said if passed, Resolution 2026-04 would approve the terms and conditions and authorize the execution of the Interlocal Agreement with the County of Elkhart for Animal Control Services.

Stegelmann said the county has entered into a contract with the Humane Society of Elkhart County, Inc. to provide animal shelter management and animal control services for 2026 for certain areas of the county, including within the Goshen city limits.

Under this Interlocal Agreement, the City would contribute \$93,940 to reimburse the County for the cost of providing animal shelter management and animal control services within the Goshen city limits. The City contributed this same amount in 2025.

Swartley/Landis made a motion to adopt Resolution 2026-04, Interlocal Agreement with the County of Elkhart for Animal Control Services. The motion passed 5-0.

**4) Legal Department request: Approve Resolution 2026-06, Declaring Surplus and Authorizing the Disposal of IT Equipment**

City Attorney Bodie Stegelmann said the City's Technology Department wishes to dispose of miscellaneous IT equipment that is no longer needed or is unfit for the purpose for which it was intended. He said the items are worthless or of no market value.

If approved, Resolution 2026-06 would declare the property as surplus and authorize its disposal in accordance with Indiana Code § 5-22-22-8 by demolishing or junking property that is worthless or of no market value, including recycling components where possible.

The following items would be declared surplus and discarded:

**Towers**

Custom Build, Custom Build, Custom Build, Dell - 6BZ37J2, Dell - 6C087J2, Dell - 6C257J2, Dell - 6C737J2, Dell - 6BY67J2, HP - MXL9171NR0, HP - MXL0353JBB, HP - 2UA4170FPL, HP - MXL9423B0C, HP - MXL92831WH

**Laptops**

HP - 8CG5281JDO, Lenovo - HJE00EU0, Lenovo - 3698-6EU-PK1CTTG, Lenovo - R9-LMK76, Lenovo - LR-43CX3  
HP - 5CD8509D2F, HP - 2CE41117FZ, JetBcok - A4784303X14600C7E, HP - 1588-3003, JetBcok - A4784303X14600C71, JetBcok - A4784303X14500C46, HP - EZ39M1D0HC, Acer - NXV9WAA0025251FC2D7600  
Thinkpad - LR-0ALR7, HP - 5CD5444CSG, Dell - CDXDYN2, Dell - 3LLFCL2, Dell - 80XDYN2, Dell - JHXDYN2  
HP - 5CD62184ZL, HP - 5CD62184S7 HP - 5CD62184N8, HP - 5CD62184NC, HP - 5CD62184QZ, HP - 5CD62184MG, HP - 5CD62184RL, HP - 5CD62184Z3, HP - 5CD6218511, HP - 5CD62184WK, HP - 5CD62184Z7  
HP - 5CD62184N5, HP - 5CD62184L8, Dell - 5HPVQ72

**Tablets**

R63B667443X, Microsoft - 061695180253, Microsoft - 136425763053, Microsoft - 060879563553, FUJITSU - R7505085, FUJITSU - R7505084, Microsoft - 022236662853, Microsoft - 009647281353

**Flat Screen Monitors**

Acer - MMLYLAA00150204ADB8502, HP - CNC403NQ86, ViewSonic - TVR1828A2139, Acer - MMLYAA00150204AE68502, Benq - ET71D05784SL0, Acer - MMLXKAA00342710A874207, Acer - MMLXTAA00231405C368500, TW-64201-W022A, Samsung - GS17H4JX901560Y, ViewSonic - UKX202602191  
Acer - 13201076185, ViewSonic - UKX202602578, Samsung - GS17H4JX901570B, ACER - 00903609342  
Acer - MMLXTAA00232810FAE8500, ViewSonic - S8A112340978, Sceptre - 603RN901AA4493, Acer - ETLBZ08021818051D94200, Acer - MMLXGAA00151104EDE8514, Acer - MMLXGAA00151104EE18514, HP - 3CM63705CL, HP - 3CM63705FS, ViewSonic - UD2160141313, Acer - ETLC108147133044F14203, Acer - ETLC108085929071C74233



#### Mice

Logitech - 810-002182, Microsoft - X0872983, HP - FCMHHOCJPAPQTV, HP-FCMHHOCJPAPQUC

#### Keyboards

Microsoft - 7619800285184, Microsoft - 0065811035986, Logitech - 820-002546, Dell - CN-0644G3-71616-734-0WZ4-A03, Microsoft - 0509801064124, Microsoft - 76198-OEM-4724713-30748

#### Speakers

Bose - 035734Z02011952BP, Realistic, Dell - CN-0D3431-48220-414-00YQ, Altec Lansing Multimedia, Altec Lansing Multimedia Subwofer, Harman/Kardon - CN-04N567-48220-2A5-06PL, Logitech Misc, CA Misc, Logitech - S-120 Black, CA Misc, CA Misc, Logitech PID: A207, Logitech - S-120

#### Hard Drives

Western Digital - WCAYU5875796, Western Digital - WCC6Y6CSVY47, Western Digital - WMA6R4026357  
Western Digital - WCAYW1360403, Western Digital - WCAYV1470440, Western Digital - WCC6Y0PXPLN8  
Seagate - Z4Y5R807, Western Digital - WMC3F0269475, Western Digital - WCC4MRFEKVF9, Western Digital - WCAYU9184365, Toshiba - 89QFC4DOT, Maxtor - L21VWH9C, Maxtor - L22V9H1G, Western Digital - WCAATE532580, Seagate - 5ED1NXQM, Maxtor - Y649A94E, Western Digital - WMC3F0296976, Crucial - 1632F01F84DB, Samsung - S2J5JDRB303539, Toshiba - 98LFW4FIT, Samsung - S0VFNAB700305, Samsung - S2J5JDB303548, WD Blue - 193441806632, Samsung - S2J5JDRB303551, HGST - 150910RCF50ACE174Z6M  
HGST - 140104TF0501WH0HDD0R, Western Digital - WMC3F0329868, Hitachi - JP1572FR1A46Sk

#### Switches

HP - CN2BFQ4387, Netgear - 7LY1455UA0D58, Netgear - 5U81395VA2DDE

#### Routers/APs

CISCO - 88810503292, CISCO - 44406132049, CISCO - 12310C67215325, Linksys - CL7C1K611122  
Linksys - CDFD1F756265

#### Printers

HP LaserJet P2035n -S/N# CN89076368, HP LaserJet Pro M404n - PHDCH09285, HP LaserJet P2035n - CNB9D16968, HP Office Jet Pro 8210 - CN76PET1MR, HP LaserJet P1102w - VNB4L27596, HP - CN76L3S0NF

#### Fax

Brother EM-430 - J28256400

#### Miscellaneous Equipment

Fellowes Cosmic 95 Laminator, Epson Desktop Scanner, Zotac Video Graphics, TP-Link Network Card

**Swartley/Landis made a motion to pass Resolution 2026-06. Declaring Surplus and Authorizing the Disposal of IT Equipment. The motion passed 5-0.**

#### **5) Legal Department request: Approve amendment 2 to the contract with Rowell Chemical Corporation for the purchase of sodium hypochlorite**

**City Attorney Bodie Stegelmann** recommended that the Board approve and ratify the Mayor's execution of the attached Amendment 2 to the Contract with Rowell Chemical Corporation for the purchase of sodium hypochlorite. **Stegelmann** said this amendment extends the contract one year through Dec. 31, 2026, and also provides for an automatic one-year renewal. Rowell Chemical Corporation has also agreed to reduce the price per gallon delivered for 2026 to \$1.70 per gallon.

**Board member Landis** asked how much the price went down and if it was a voluntary decision. **Shannon Marks**, the Legal Compliance Administrator for the City Legal Department, said the original price when bid was \$1.79 a gallon, it was reduced to \$1.75 a gallon in 2025 and it was a voluntary decision to reduce it further for this year. **Swartley/Landis made a motion to approve and ratify the Mayor's execution of Amendment 2 to the Contract with Rowell Chemical Corporation for the purchase of sodium hypochlorite. The motion passed 5-0.**



**6) Legal Department request: Approve the contract with Colin Avila, d/b/a Yardshark for City lawn services**  
City Attorney Bodie Stegelmann said the City and Colin Avila d/b/a Yardshark entered into a contract on March 12, 2024, for Yardshark to provide lawn mowing and maintenance services for certain City of Goshen properties. Stegelmann said this amendment is to renew the contract for the 2026 mowing season for mowing services to be provided to eight of the service areas. The original contract provides for a 2% price increase in the costs for services to a location for a subsequent mowing season.

**Swartley/Landis made a motion to approve the terms and conditions and authorize Mayor Leichty to execute Amendment No. 2 to the Contract for City of Goshen Lawn Services with Colin Avila d/b/a Yardshark on behalf of the City of Goshen and the Goshen Board of Public Works and Safety. The motion passed 5-0.**

**7) Legal Department request: Approve/Accept the Uniform Conflict of Interest Disclosure Statement from Assistant City Attorney Donald Shuler**

City Attorney Bodie Stegelmann said an attached Uniform Conflict of Interest Disclosure Statement for Assistant City Attorney Donald Shuler was being submitted to the Board for acceptance in a public meeting.

Stegelmann said the City has an ongoing contract for legal services with the law firm of Barks, Kolbus, Rife & Shuler, LLP, where Don is a Partner. This disclosure Statement is intended to cover the legal services that the law firm will provide in 2026 under the existing contract dated Nov. 7, 2024, as amended June 26, 2025.

**Swartley/Landis made a motion to accept the Uniform Conflict of Interest Disclosure Statement submitted by Donald Shuler. The motion passed 5-0.**

**8) Engineering Department request: Approve & authorize the Board to execute the agreement with Greencroft Goshen for the completion of the project at 2064 and 2066 Whispering Pines**

City Director of Public Works & Utilities Dustin Sailor said the Stormwater Department was requesting the approval of an Agreement for the Completion of Construction for the homes at 2064 and 2066 Whispering Pines which have passed their final building inspections.

Sailor said the project is substantially complete except for stabilization of disturbed areas, and two large species of trees planted along the street. These final requirements cannot be completed at this time due to weather conditions. The Stormwater Department submitted this Agreement for the Completion of the Construction Project for approval and authorization for the Mayor and Board Members to execute. The property owner Greencroft Goshen agreed to complete all work by June 15, 2026

**Swartley/Landis made a motion to approve and authorize the Board to execute the agreement with Greencroft Goshen for completing the project at 2064 and 2066 Whispering Pines. The motion passed 5-0.**

**Privilege of the Floor (opportunity for public comment for matters not on the agenda):**

**At 4:12 p.m., Mayor Leichty opened Privilege of the Floor. There were no comments.**

#### **APPROVAL OF CIVIL & UTILITY CLAIMS**

**Mayor Leichty made a motion to approve Civil City and Utility claims and adjourn the meeting. Board member Landis seconded the motion.**

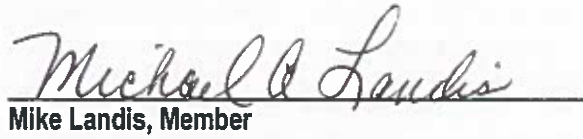
#### **ADJOURNMENT**

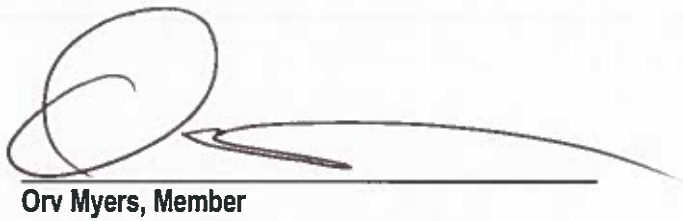
**Mayor Leichty adjourned the meeting at 4:13 p.m.**



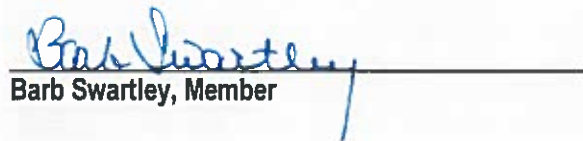
APPROVED:

  
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Mayor Gina Leichty

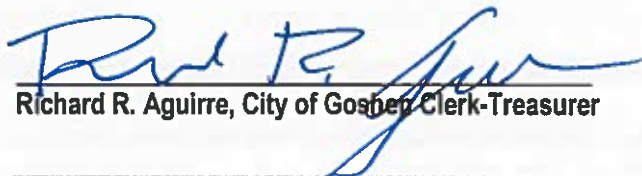
  
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Mike Landis, Member

  
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Orv Myers, Member

  
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Mary Nichols, Member

  
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Barb Swartley, Member

ATTEST:

  
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Richard R. Aguirre, City of Goshen Clerk-Treasurer