



**CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY  
MINUTES OF MARCH 12, 2026 REGULAR MEETING  
Convened in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana**

**Present:** Mayor Gina Leichty, Mike Landis, Orv Myers, Mary Nichols, and Barb Swartley  
**Absent:** None

**CALL TO ORDER:** Mayor Leichty called the meeting to order at 4:02 p.m.

**REVIEW/APPROVE MINUTES:** None available to review/approve.

**REVIEW/APPROVE AGENDA:** Mayor Leichty presented the agenda with added agenda item #8, *Engineering Department request: Approve the closure of East Lincoln Avenue, from just east of Olive Street to 930 East Lincoln Avenue, from March 16 to June 19, 2026 so Niblock Excavating can install underground utilities and reconstruct the roadway.* Board member Barb Swartley made a motion to approve the agenda as amended by the Mayor. Board member Mike Landis seconded the motion. The motion passed 5-0.

**1) Saint John the Evangelist Catholic Church request: Approve religious processions on downtown Goshen streets on March 22 and April 3, 2026**

**Jonathan Evangelista Rios, a Pastoral Associate and Director of Religions Education at St. John the Evangelist Catholic Church, requested partial road closures for two religious processions on March 22 and April 3, 2022. He submitted letters with maps showing the routes of the processions and requested permission for:**

- **A Eucharistic Procession on Sunday, March 22, 2026, from noon to 1:40 pm.** Evangelista wrote that this event would allow about 200 parishioners "to come together for worship and fellowship, which brings spiritual growth and goodness." The procession will begin on the grounds of the church, and will process through Monroe Street, taking a left turn onto River Race Drive and continue on that street arriving at the church's north parking lot and cross the sidewalk onto the church campus.
- **A live representation of the Viacrusis (which is Latin for Way of the Cross or Stations of the Cross), on Good Friday April 3, 2026.** Evangelista wrote that this popular devotion would allow about 150 parishioners "to come together for worship and fellowship, which brings spiritual growth and goodness." The Viacrusis will begin on the school parking lot, proceed with a left turn on South 3rd Street and then a left turn onto Monroe Street and then a turn left onto the alley between the church and school, concluding in the school parking lot.

**Evangelista didn't request street barricades for the April 3 procession, but Mayor Leichty asked about the option and Street Commissioner David Gibbs recommended barricades at 3rd and Madison streets and 3rd and Monroe streets, as well as at Monroe and Main streets.**

**Gibbs also referenced a second road closure, which Evangelista had submitted by a letter (EXHIBIT #1), but had been overlooked in the preparation of the agenda and packet. The second road closure request was then clarified as for Sunday, March 22, 2026 from noon to 1:30 p.m., allowing for a procession from Monroe Street across Third Street to River Race. From there the parishioners will loop counterclockwise along the east side of the Mill Race toward the Hawks building, turning right at Madison Street, which would bring the procession back to the church parking lot north of their school.**

**Swartley/Landis made a motion to approve the two processions requested by St. John the Evangelist Catholic Church and provide the street barricades suggested by Mayor Leichty and Street Commissioner David Gibbs. The motion passed 5-0.**



**2) NIPSCO request: Approve lane restrictions and street closures on collector and arterial roadways – pursuant to a Right-of-Way Permit issued by the City Engineering Department – to replace five utility poles and related equipment, including conductors and wires**

Nick Bogucki, a NIPSCO senior project manager from Valparaiso, presented a request for multiple lane restrictions and road closures relating to the replacement of utility poles, which have already received City Right-of-Way permits for those projects.

Bogucki presented the request for traffic control needed for the replacement of five (5) utility poles and related equipment, including capacitor banks, conductors and wires. The traffic control includes full road closures for AREAS 9 (113 East Lincoln Avenue), 12 (202 South 5<sup>th</sup> Street), 13 (308 East Douglas Street) & 14 (309 East Monroe Street). Traffic control also includes single lane closures for AREAS 3 (1802 East Lincoln Avenue), 5 (202 Blackport Drive), & 11 (416 Steury Avenue). Regarding the timing of these projects, all of this work is scheduled during April 2026, with lane restrictions or closures only in effect from 7 a.m. to 5 p.m. on the days of work indicated, weather permitting.

City Civil Engineer Brad Minnick suggested that Bogucki present the details of all the projects requiring traffic control at once, so that the Board could present one motion on the array of projects.

After Bogucki presented all the projects in succession, Minnick asked how NIPSCO would communicate these road and lane closures to residents and the public. Bogucki said mailers and door hangers would be deployed to inform those residents of the work and the related closures at least 24 hours prior.

City Director of Public Works & Utilities Dustin Sailor mentioned that one of the projects involved a location adjacent to City Hall. There was discussion of this project (AREA 12, 202 South 5<sup>th</sup> Street) which would potentially interrupt electrical service to City Hall, but probably for two hours or less.

Swartley/Landis made a motion to approve all requests for traffic control in relation to these NIPSCO projects. The motion passed 5-0.

**3) Legal Department request: Adopt Resolution 2026-07, Special Purchase of Road Salt**

City Attorney Bodie Stegelmann said the City of Goshen has participated in the State of Indiana's Road Salt Program for several years. He said the State is currently developing the 2026-2027 road salt bid, and political subdivisions that wish to participate in the program must provide the State with the tonnage of road salt that it will purchase under the State's quantity purchase agreement.

Stegelmann said Resolution 2026-07 would authorize the City to make a special purchase by participating in the State's program and authorize the City to request 1,300 tons of untreated road salt thereby committing to purchase a minimum of 1,040 tons and up to 1,560 tons. The City will purchase untreated road salt from the contractor to be awarded the quantity purchase agreement by the State of Indiana based on the contract unit price per ton.

Swartley/Landis made a motion to adopt Resolution 2026-07 regarding a special purchase of road salt. The motion passed 5-0.

**4) Legal Department request: Accept the Deed of Dedication from the Elkhart County 4-H & Agricultural Exposition, Inc., and authorize the Mayor to execute the Acceptance**

Assistant City Attorney Don Shuler recommended that the Board accept an attached Deed of Dedication from the Elkhart County 4-H & Agricultural Exposition, Inc. and authorize the Mayor to execute the acceptance.

Shuler said his dedication is for right-of-way along the 16000 block of County Road 36, on the north side of the road. This location is just west of Brinkley development, and it ties in with other easements and associated rights-of-way. The public right-of-way is part of the real estate Parcel Number 20-11-13-300-004.000-014.

Swartley/Landis made a motion to accept the Deed of Dedication from the Elkhart County 4-H & Agricultural Exposition, Inc., and to authorize the Mayor to execute the Acceptance. The motion passed 5-0.



**5) Engineering Department request: Approve Kercher Road lane restrictions, March 16 through April 3, 2026**  
City Civil Engineer Brad Minnick presented a request for partial lane restrictions for Phend & Brown to perform casting adjustments for Asphalt Paving Project B on Kercher Road from March 16 through April 3, 2026. Minnick said this work is from Violet Road to US 33, with Phend & Brown providing the traffic control. The lane restrictions will shift in areas from day to day. Phend & Brown will maintain open access for the businesses and residents on Kercher Road.  
**Swartley/Landis made a motion to approve the Kercher Road lane restrictions from March 16 through April 3, 2026. The motion passed 5-0.**

**6) Engineering Department request: Approve an agreement with Mendenhall & Associates, LLC for Labor Standards Services on the WWTP Anaerobic Digester No. 1 Dual Membrane Cover Replacement Project in the amount of \$5,000**  
Director of Public Works Dustin Sailor presented a proposed agreement with Mendenhall & Associates, LLC, at a cost not to exceed \$5,000, for labor standards and management of records for a project to replace a dual membrane cover at the Wastewater Treatment.  
In a memorandum to the Board, Sailor requested that the Board award the Labor Standards Administration contract to Mendenhall & Associates, LLC. The services provided by Mendenhall & Associates would ensure that the City meets the State Revolving Loan Fund (SRLF) Program requirements for this project.  
The City of Goshen Engineering Department, with the assistance of Donohue & Associates, Inc. will oversee the construction-phase contract with R. Yoder Construction, Inc. to complete the project replacing the dual membrane cover on the Waste Water Treatment Plant's anaerobic digester, with Mendenhall & Associates providing specialized expertise to ensure full compliance with Davis-Bacon labor requirements as mandated by the City's SRLF grant and loan agreements.  
Board member Mike Landis asked about the cost of the agreement. He noted that the agreement language indicated both a \$5,000 monthly cost and a total cost not to exceed \$5,000. He asked for the actual cost. Sailor said the City probably would not get its new digester cover until December 2026, and that the installation would probably take two or three months after that. However, Sailor said his understanding was that the installation cost was a lump sum of \$5,000 and not until after the services were complete.  
Board member Landis said he still found the wording of the agreement confusing and said he was reluctant to approve it. Sailor suggested tabling the proposal so the language could be clarified. Mayor Leichty asked if there was a motion to table the matter, noting there could be scheduling issues.  
**Landis/Swartley made a motion to table this request until the March 26, 2026 Board of Public Works and Safety meeting. The motion passed 5-0.**

**7) Engineering Department request: Approve the balancing Change Order No. 8 reducing the contract by \$285,990.06, for a final contract amount of \$4,001,847.72.**  
City Director of Public Works Dustin Sailor presented a request to approve Change Order No. 8 for the County Courts Consolidation Project Roadway Improvement, which would reduce the contract price as a balancing change order from \$4,287,837.78 to \$4,001,847.72.  
This project is by Reliance Road and Peddlers Village in the roundabout. The reduction is 3.93% below the original bid. Overall, this job had savings of \$163,914.58 below the base contract bid. Sailor highlighted these savings were due to a change in the paving materials, the removal of a contract office trailer cost (which was unnecessary, since the contractor was a local business), and other cost savings.  
**Swartley/Landis made a motion to approve the balancing Change Order No. 8 reducing the contract by \$285,990.06, for a final contract amount of \$4,001,847.72. The motion passed 5-0.**



**8) Engineering Department request: Approve the closure of East Lincoln Avenue, from just east of Olive Street to 930 East Lincoln Avenue, from March 16 to June 19, 2026 so Niblock Excavating can install underground utilities and reconstruct the roadway**

**City Engineering Project Manager Andrew Lund** said that after a winter break, Niblock Excavating was seeking a major street closure for phase two of the Lincoln Avenue and Steury Avenue Reconstruction project.

Lund said Niblock would like to close East Lincoln Avenue, from just east of Olive Street to approximately 930 East Lincoln Avenue, from Monday, March 16, through Friday, June 19, 2026. He said the road will be closed for Niblock to install underground utilities and reconstruct the roadway.

Lund said traffic will be detoured via Olive Street, as well as Blackport Drive, Monroe Street, and Logan Street. Access will be maintained to all residents and businesses within the closure, as well as the Goshen Police Department Training Facility. The traffic control plan was referenced in the meeting, and the use of appropriate traffic control devices was also discussed.

**Swartley/Landis made a motion to approve the closure of East Lincoln Avenue, from just east of Olive Street to 930 East Lincoln Avenue, from March 16 to June 19, 2026. The motion passed 5-0.**

**NOTE:** This was an added agenda item. At the meeting, the Goshen Engineering Department submitted a memorandum, dated March 12, 2026, asking that the Board approve the closure of East Lincoln Avenue, from just east of Olive Street to 930 East Lincoln Avenue, from March 16 to June 19, 2026 (EXHIBIT #2).

**9) Stormwater Department request: Approve and authorize the Board to execute the Agreement with Greencroft Goshen for the Completion of the project at 2064 and 2066 Whispering Pines**

**City Director of Public Works Dustin Sailor** presented the final item of the meeting. He requested approval of an agreement for the completion of construction for the homes at 2058 and 2060 Whispering Pines in Greencroft, which have passed their final building inspections except for the stabilization of disturbed areas, and two large species of trees planted along the street, which cannot be completed at this time due to weather conditions.

The Stormwater Department submitted this agreement for approval and authorization for Board members to execute. The property owner Greencroft Goshen has agreed to complete all work by June 15, 2026. The expected cost of work for each address is under the \$2,000.00 requirement, so no surety was required.

**Swartley/Landis made a motion to approve and authorize the Board to execute the Agreement with Greencroft Goshen for the Completion of the project at 2058 and 2060 Whispering Pines. Motion passed 5-0.**

**Privilege of the Floor (opportunity for public comment for matters not on the agenda):**

**Mayor Leichty opened Privilege of the Floor at 4:34 p.m.**

**City Civil Engineer Brad Minnick** made a public service announcement. He said he encouraged Rieth-Riley to announce the start of the US-33 Project from SR-15/Pleasant Street area for 4.6 miles to Sunset Boulevard area. Minnick said Rieth-Riley will begin daytime work on a \$11 million INDOT contract, weather permitting, on Monday, March 23, 2026. That work should proceed from 7 a.m. to 5 p.m., Monday through Saturday, with a scope of work including the milling of six inches of pavement and then repaving.

Minnick said this project was submitted as an agenda item, but it was incomplete. Still, the company's intent is to do most of the milling and repaving at night from late April to early May 2026, and then again later in the summer.

Minnick reiterated that this was a preview of the company's eventual announcement of the project.



**APPROVAL OF CIVIL & UTILITY CLAIMS**

Mayor Leichthy made a motion to approve all Civil City and Utilities claims and adjourn the meeting. Board member Landis seconded the motion. The motion passed 5-0.


**ADJOURNMENT**


Mayor Leichthy adjourned the meeting at 4:37 p.m.

*EXHIBIT #1: A letter and map dated March 9, 2026 from Jonathan Evangelista Rios, a Pastoral Associate and Director of Religions Education at St. John the Evangelist Catholic Church. In the letter, Evangelista requested permission for a Eucharistic Procession on Sunday, March 22, 2026. As mentioned in the minutes, this procession will begin at St. John the Evangelist Catholic Church, processing through Monroe Street and turning onto River Race Drive, looping back and returning east on Madison Street, turning back into the parking lot where the procession will begin. The request was approved at the meeting.*


*EXHIBIT #2: A memorandum, dated March 12, 2026, from the City Engineering Department conveying a request for a road closure from Niblock Excavating. Niblock asked to close East Lincoln Avenue, from just east of Olive Street to approximately 930 East Lincoln Avenue, from Monday, March 16, through Friday, June 19, 2026. The road would be closed for Niblock to install underground utilities and reconstruct the roadway as part of the City's Lincoln Avenue and Steury Avenue Reconstruction project. Traffic will be detoured via Olive Street, as well as Blackport Drive, Monroe Street, and Logan Street. Access will be maintained to all residents and businesses within the closure, as well as the Goshen Police Department Training Facility. The traffic control plan was attached. All appropriate traffic control devices will be utilized.*

**APPROVED:**

  
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Mayor Gina Leichthy

  
\_\_\_\_\_  
Mike Landis, Member



  
Orv Myers, Member

  
Mary Nichols, Member

  
Barb Swartley, Member

ATTEST:

  
Gregory Imbur, City of Goshen Clerk-Treasurer's Office



*Exhibit #1*

## St. John the Evangelist Catholic Church

422 South Main Street • Goshen, IN 46526 • 574.533.3385

March 9, 2026,

City of Goshen  
Board of Public Works and Safety  
Goshen, IN 46526

Dear Members of the Goshen Board of Public Works and Safety:

St. John the Evangelist Catholic Church respectfully submits for your review the following request.

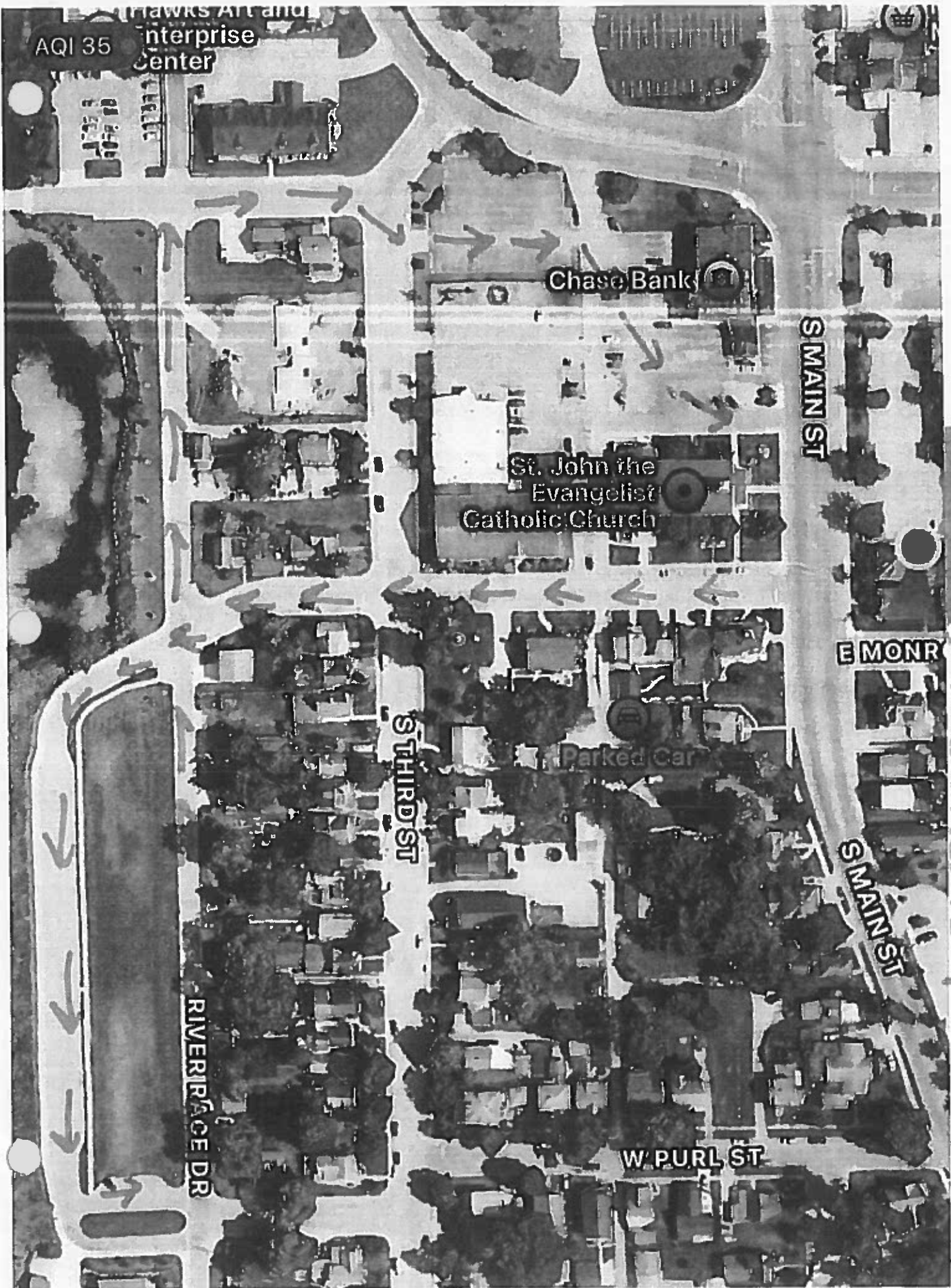
Our plan is to have a Eucharistic Procession on Sunday, March 22, 2026. From 12pm to 1:40pm. This event allows our parishioners to come together for worship and fellowship, which brings spiritual growth and goodness. The Eucharistic Procession will begin on the Grounds of St. John the Evangelist Church, and will be processing through Monroe St, taking a left turn onto River Race Dr. We will remain on River Race Dr. Then we will go around River Race Dr. again, and then be on River Race Dr. until we get to our North parking lot and cross the sidewalk into our campus. We are expecting around 200 parishioners.

I have included for your convenience a map of our planned route.

Thank you for your time and consideration.

Sincerely,

Jonathan Evangelista Rios  
Pastoral Associate  
Director of Religious Education  
St. John the Evangelist Catholic Church  
422 S. Main St. Goshen, IN 46526  
574-533-3385  
jevangelista@stjohncatholic.com



AQI 35

HAWKS Art and  
Enterprise  
Center

Chase Bank

St. John the  
Evangelist  
Catholic Church

S MAIN ST

E MONROE ST

Parked Car

S THIRD ST

S MAIN ST

RIVERFACE DR

W PURL ST

Eucharistic Procession



**Engineering Department  
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185  
engineering@goshencity.com • www.goshenindiana.org

*Exhibit #2*

## MEMORANDUM

**TO:** Board of Public Works and Safety  
**FROM:** Goshen Engineering Department  
**RE:** EAST LINCOLN AVENUE ROAD CLOSURE (JN: 2019-0046)  
**DATE:** March 12, 2026

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Niblock Excavating has requested permission to close East Lincoln Avenue from just east of Olive Street to approximately 930 E Lincoln Avenue, from Monday, March 16, through Friday, June 19, 2026. The road will be closed for Niblock to install underground utilities and reconstruct the roadway as part of the City's Lincoln Avenue & Steury Avenue Reconstruction project. Traffic will be detoured via Olive Street, as well as Blackport Drive, Monroe Street, and Logan Street. Access will be maintained to all residents and businesses within the closure, as well as the Goshen Police Department Training Facility. The traffic control plan is attached. All appropriate traffic control devices will be utilized.

**Requested Motion:** Move to approve the closure of East Lincoln Avenue, from just east of Olive Street to 930 E Lincoln Avenue from March 16 to June 19, 2026.

**APPROVED:  
BOARD OF PUBLIC WORKS & SAFETY  
CITY OF GOSHEN, INDIANA**

\_\_\_\_\_  
Gina Leichty, Mayor

\_\_\_\_\_  
Barb Swartley, Member

\_\_\_\_\_  
Mary Nichols, Member

\_\_\_\_\_  
Orv Myers, Member

\_\_\_\_\_  
Michael Landis, Member