



**CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY
MINUTES OF THE JUNE 25, 2026 MEETING
*Convened in the Goshen Police Building, 111 East Jefferson St., Goshen, Indiana***

Present: Mayor Gina Leichty, Mary Nichols and Orv Myers
Absent: Mike Landis and Barb Swartley

CALL TO ORDER: Mayor Leichty called the meeting to order at 4:01 p.m.

REVIEW/APPROVE MINUTES: Mayor Leichty presented the minutes of the June 18, 2026 meeting as prepared by the Clerk-Treasurer. Board member Mary Nichols made a motion to approve the minutes as presented. Board member Orv Myers seconded the motion. The motion passed 3-0.

REVIEW/APPROVE AGENDA: Mayor Leichty presented the agenda as prepared by the Clerk-Treasurer with the change that the second item be considered first followed by the first item. Board member Nichols made a motion to approve the agenda as amended. Board member Myers seconded the motion. The motion passed 3-0.

1) Legal Department request: Approve the terms and conditions and ratify the execution of the Conditional Offer of Employment Agreement with Benjamin Logan Snider

City Legal Compliance Administrator Shannon Marks said that a conditional offer of employment was extended on behalf of the Board to Benjamin Logan Snider for employment with the Goshen Fire Department. She said a Conditional Offer of Employment Agreement was entered into on March 25, 2026.

Marks recommended that the Board approve the terms and conditions and ratify the execution of the Conditional Offer of Employment Agreement with Benjamin Logan Snider.

Nichols/Myers made a motion to approve the terms and conditions and ratify the execution of the Conditional Offer of Employment Agreement with Benjamin Logan Snider dated March 25, 2026. Motion passed 3-0.

2) Fire Department request: Accept the hiring of Kael J. Hooley as a Probationary Firefighter, retroactive to June 10, 2026, and Benjamin L. Snider as a Probationary Firefighter, effective June 25, 2026

Fire Chief Anthony Powell asked the Board to appoint Kael J. Hooley and Benjamin L. Snider as Probationary Firefighters for the Goshen Fire Department:

Chief Powell said Firefighters Hooley and Snider have successfully completed the necessary pre-employment requirements of the Fire Department and the State of Indiana Public Employee Retirement Fund.

Chief Powell asked that Firefighter Hooley's official hiring be approved with a retroactive date of June 10, 2026. And he asked that Firefighter Snider's official hiring be approved with an effective date of June 25, 2026.

Nichols/Myers made a motion to accept the hiring of Kael J. Hooley as Probationary Firefighter, retroactive to June 10, 2026, and Benjamin L. Snider as a Probationary Firefighter, effective June 25, 2026. The motion passed 3-0.

After approval, Mayor Leichty swore in Kael J. Hooley and Benjamin L. Snider as Probationary Firefighters.

3) Black Squirrel Golf Club request: Authorize a fireworks show and approve the provision of related City services on July 4, 2026, with a rain date of July 5, 2026

Grant Sassaman, owner of the Black Squirrel Golf Club, asked the Board to authorize the Fireworks on the Fairway show at the Black Squirrel Golf Course on July 4, 2026 with a rain date of July 5.



Sassaman also requested Police, Fire and Ambulance and Street services from the City for the show.

With a memorandum to the Board, Sassaman also provided documents outlining the event plans, event map, and donor options, and said he has already reached out to all departments to confirm they can work with the plan.

Sassaman wrote that he met with the Fire Chief, the Police Chief and Assistant Street Department Commissioner on June 12, 2026. He said all departments are on board and in agreement with the requests Black Squirrel requested.

Sassaman provided to the Board maps showing parking for the public, police officer locations, signage and the location the fireworks will be set off. He wrote that food trucks will be set up and running at 3 p.m. with the event open to the public from 5 p.m. until 10:30 p.m.

Sassaman requested 10 police officers, using four of them for patrolling the event starting at 6:30 p.m. through 10:30 p.m. The City agreed to provide traffic control starting at 10 p.m. He also requested street signs stating, "One way," "Do Not Enter," "One-Sided Parking Only" and "Residential Parking Only." He also requested 30 traffic cones to place in various areas.

Mayor Leichty said Sassaman was in communication with City staff about all his requests.

Nichols/Myers made a motion to authorize the Fireworks on the Fairway show at the Black Squirrel Golf Course on July 4, 2026, with a rain date of July 5, and associated City services. Motion passed 3-0.

4) Float Fest request: Approve the partial closure of Canal Street for the Float Festival on June 28, 2025

Scott Lehman asked the Board to approve the closure of Canal Street, from Plymouth Avenue to the alleyway perpendicular to Canal Street, from 8 a.m. to 11 p.m. on Saturday, June 27, 2026 for the Float Fest. He also requested street barricades from the City for this purpose.

Mayor Leichty asked Lehman to describe Float Fest. He said, "Float Fest is a one-day music festival and a week-long celebration of the outdoors in our canal space, in Goshen. It's a music, movie music festival in that we paddle to the top of the Millrace, or walk to the top of the Millrace, and bands perform in different backyards as we go. It's an 8-hour live music festival. There's also a party and, food, and tents, and at Mill Race Park as well."

Mayor Leichty said, "And I know you're working with some different departments to get things all settled up from last year. I assume they're all good to go."

Nichols/Myers made a motion to approve the partial closure of Canal Street for the Float Festival on June 27, 2026. The motion passed 3-0.

5) Lacasa request: Approve the temporary closure of the alley located east of the Shoots Building from June 26 thru July 2, 2026 so a lift can complete exterior window work

Ashley Woodford, coordinator for Lacasa's Real Estate Development Team, requested the temporary closure of the alley located east of the Shoots Building, 112 East Lincoln Ave., from Friday, June 26 through Thursday July 2, 2026.

Woodford said his closure is necessary for the safety of Lacasa workers while utilizing a lift to complete exterior window work on the building. She said Lacasa will coordinate alternate arrangements for trash pickup and ADEC drop-offs during this time to minimize any disruption.

Nichols/Myers made a motion to approve the temporary closure of the alley located east of the Shoots Building, 112 East Lincoln Ave., from Friday, June 26 through Thursday July 2, 2026, for the placement of a lift for exterior window work. Motion passed 3-0.

6) J&N Stone, Inc. request: Approve closure of parking spaces on East Clinton Street, July 13-July 24, 2026 to accommodate a lift that will be used to help tuck point the Spohn Building



Jack Lengacher Jr. of J&N Stone, Inc. of Wakarusa, said J&N Stone has been contracted by Dyksen and Sons to tuck point the upper portions of the Spohn Ballroom building. In order to do the scope of work, he said J&N would like to request the closure of parking spaces along East Clinton Street to allow a lift to be used to tuck point the building. Lengacher said J&N would like to start approximately on July 20 and finish by July 24, 2026. He said the company will only block a few parking spaces as needed. The company requested that City barricades be provided. Nichols/Myers made a motion to approve the closure of three or four parking spaces along East Clinton Street to allow a lift to be used by J&N Stone to tuck point the Spohn Building from July 20-24, 2026. Motion passed 3-0.

7) Legal Department request: Approve and authorize Mayor Leichty to execute an agreement with Rain Guard for the installation of gutters on the Goshen Rieth Interpretive Center Building

Christina Bonham, a paralegal for the City Legal Department, recommended that the Board approve and authorize Mayor Leichty to execute the agreement with Rain Guard for the installation of gutters on the Goshen Rieth Interpretive Center Building.

Bonham said the total cost for gutter installation will be \$3,684. Of this sum, \$1,474 will be paid to the contractor prior to installation as a deposit. Upon completion, the contractor will be paid the remaining amount of \$2,210.

Nichols/Myers made a motion to approve and authorize Mayor Leichty to execute the agreement with Rain Guard for the installation of gutters on the Goshen Rieth Interpretive Center Building. Motion passed 3-0.

8) Legal Department request: Approve and authorize Mayor Leichty to execute an agreement with JPR for the Inspection of Reconstruction of Maple City Industrial Park Streets and Century Drive

Christina Bonham, a paralegal for the City Legal Department, recommended that the Board approve and authorize Mayor Leichty to execute the attached agreement with JPR for the Inspection of Reconstruction of Maple City Industrial Park Street and Century Drive. She said the agreement has been signed by the contractor and Redevelopment Commission.

Bonham said City agrees to compensate the contractor a sum not to exceed \$467,680 for performing all duties.

Nichols/Myers made a motion to approve and authorize Mayor Leichty to execute the agreement with JPR for the Inspection of Reconstruction of Maple City Industrial Park Street and Century Drive. Motion passed 3-0.

9) Legal Department request: Approve and ratify Deputy Mayor Brinson's execution of an agreement with Aquatic Weed Control for Poison Hemlock Treatment on Goshen Environmental Center Grounds

Christina Bonham, a paralegal for the City Legal Department, recommended that the Board approve and ratify Deputy Mayor Brinson's execution of the agreement with Aquatic Weed Control for the treatment of poison hemlock on the Goshen Environmental Center grounds.

Bonham said this will be a two-year contract. The City agrees to compensate the contractor the sum of \$3,750 once each year for 2026 and 2027 for performing all duties.

Nichols/Myers made a motion to approve and ratify Deputy Mayor Brinson's execution of the agreement with Aquatic Weed Control for Poison Hemlock Treatment on Goshen Environmental Center Grounds. Motion passed 3-0.

10) Water & Sewer Office request: Move \$1,873.08 in uncollected finalized accounts from active to collection, sewer liens and write-offs for the period through March 30, 2026

Kelly Saenz, Manager of the Goshen City Utilities Office, told the Board that the original amount of unpaid final Water/Sewer accounts, for the period through March 30, 2026, was \$2,586.96. Collection letters were sent out and payments of \$713.88 were collected.



With the uncollected amount being \$1,873.08, Saenz asked the Board to move the office's uncollected final accounts from active to Collection, Sewer Liens and Write-offs for the period. Of the uncollected amounts, \$1,393.70 came from water accounts and \$479.38 came from sewer accounts.

Nichols/Myers made a motion to move the Goshen Water and Sewer Office's \$1,873.08 in uncollected finalized accounts for this period from active to Collection, Sewer Liens and Write offs. The motion passed 3-0.

11) Stormwater Management Department request: Accept the amended post-construction stormwater management plan for Brinkley RV Service Center as it has been found to meet the requirements of City Ordinance 5228

City Director of Public Works & Utilities Dustin Sailor said the developer of the Brinkley RV Service Center project modified an existing postconstruction stormwater management plan (PCSMP) for the property at 2482 Century Drive.

Sailor said the original PCSMP, INSITE (Summer 2014) (JN: 2014-2020), was accepted by the Board of Public Works and Safety and Stormwater Board on Aug. 18, 2014. The current project has submitted a sufficient post-construction stormwater management plan that is compliant with Ordinance 5228, "Stormwater Management." The Stormwater Management Department asked the Board's acceptance of the amended post-construction stormwater management plan.

Nichols/Myers made a motion to accept the amended post-construction stormwater management plan for Brinkley RV Service Center as it has been found to meet the requirements of City Ordinance 5228. The motion passed 3-0.

12) Stormwater Management Department request: Accept the post-construction stormwater management plan for the Oaklawn Lacasa Apartment Hosing project as it has been found to meet the requirements of City Ordinance 5228

City Director of Public Works & Utilities Dustin Sailor said the developer of the Oaklawn Lacasa Apartment Hosing project, affecting one (1) or more acres of land and located at 107, 111, 123, and 129 Lakeview Drive, has submitted a sufficient post-construction stormwater management plan that is compliant with Ordinance 5228, "Stormwater Management."

The Stormwater Management Department requested the Board of Public Works and Safety's acceptance of the post-construction stormwater management plan.

Nichols/Myers made a motion to accept the post-construction stormwater management plan for the Oaklawn Lacasa Apartment Hosing project as it has been found to meet the requirements of City Ordinance 5228. Motion passed 3-0.

13) Engineering Department request: Approve Change Order No. 1 for the Clinton Water Tower Painting project for repairs in the amount of \$4,550

City Director of Public Works & Utilities Dustin Sailor said Change Order No. 1 includes costs associated with seal welding (inside and outside) a steel plate repair of a hole in the water tower roof and repairing a broken weld on a support for the overflow pipe on the Clinton Water Tower. Both were discovered during preparation for painting.

Sailor said rigging couplings were also installed to allow safe access for the contractor to repair the hole in the roof. Sailor said this additional work was accomplished with no extension to the project schedule. The contractor immediately notified the City Engineer and Water/Sewer Department who authorized the repairs through a change directive, allowing immediate mobilization of a welder and avoiding additional time out of service.

Sailor said the original contract amount was \$143,800. Change Order No. 1 increases the total contract by \$4,550, for a revised contract amount of \$148,350.00, which is an increase of 3.2% over the original contract amount.



Nichols/Myers made a motion to approve Change Order No. 1 for the Clinton Water Tower Painting project in the amount of \$4,550. Motion passed 3-0.

14) Engineering Department request: Approve the closure of the sidewalk and four parking spaces on the south side of the Venturi, 119 East Lincoln Ave., for a vault closure

City Director of Public Works & Utilities Dustin Sailor said Yaw Construction will be working on closing the vault at Venturi, 119 E Lincoln Avenue.

To accomplish the work, Sailor requested four parking spaces be closed: four on the south side of the building to accommodate dump trailers and trucks. The sidewalk on the south side of the building will need to be closed also for safety. The closure is expected to take place the third week of July 2026.

Nichols/Myers made a motion to approve the closure of sidewalk and four parking spaces on the south side of the Venturi for a vault closure, approximately the third week of July. Motion passed 3-0.

15) Engineering Department request: Approve the drainage plan for The ROW on the Millrace, located west of River Race Drive between Purl Street to the south and Second Street to the north

City Director of Public Works & Utilities Dustin Sailor said in accordance with Section 512, Drainage Plan, of the City of Goshen Subdivision Control Ordinance No. 3196, the Engineering Department has reviewed the drainage plan for The ROW on the Millrace, located west of River Race Drive between Purl Street to the south and Second Street to the north.

Sailor said the proposed drainage plan addresses the stormwater management needs of Lots 1 through 18 through a system of inlet structures and conveyance piping that discharge to the municipal stormwater system located within the Purl Street right-of-way. A separate private stormwater connection agreement will be presented to the Board of Public Works and Safety at a later date.

Sailor said following its review and due consideration of the proposed design, the Goshen Engineering Department recommended that the Board approve the subdivision's drainage plan.

Sailor said the record should reflect that the City of Goshen does not guarantee that the proposed drainage improvements will perform as designed by the developer's licensed professional engineer. Furthermore, he said the City assumes no liability associated with its acceptance of the drainage plan. Should the installed drainage improvements fail to perform adequately following construction, the developer and/or property owner shall be responsible for implementing corrective measures, as directed by the City, to address any identified deficiencies.

Nichols/Myers made a motion to approve the drainage plan for The ROW on the Millrace. Motion passed 3-0.

16) Planning & Zoning Department request: Accept the subdivision plat for The Row on the Millrace with dedications and easements

City Planning & Zoning Administrator Rhonda Yoder said the secondary subdivision for The Row on the Millrace, a major residential subdivision, has been submitted, with a total of 18 lots for attached single unit residential development, zoned Commercial B-2 PUD (Planned Unit Development), part of Millrace Townhomes PUD. The subdivision is a replat of Mill Race Townhomes Primary Subdivision.

Yoder said the secondary subdivision is consistent with the primary subdivision approved by the Goshen Plan Commission on Dec. 16, 2025, and meets the Zoning and Subdivision Ordinance and Millrace Townhome PUD requirements. A letter regarding the subdivision drainage was being presented to the Board of Works on June 25, 2026.

Yoder said required infrastructure improvements are primarily the responsibility of the City of Goshen, based on a Redevelopment Agreement, so no surety/bond is required. The plat includes a reduction of ± 0.04 acres of right of way along South Second Street that is being added to the subdivision lots and includes a number of easements.



Yoder asked the Board to accept the subdivision plat for The Row on the Millrace with dedications and easements and sign the plat.

Nichols/Myers made a motion to accept the subdivision plat for The Row on the Millrace with dedications and easements. Motion passed 3-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Leichty opened Privilege of the Floor at 4:24 p.m.

City Engineering Project Manager Andrew Lund asked the Board to consider an added agenda item (which it did):
17) Engineering Department request: On behalf of NIPSCO, approve the closure of College Avenue from Lincolnway East / US 33 east to Century Drive from June 30 to July 6, 2026

City Engineering Project Manager Lund said NIPSCO Electric is asking to close College Avenue to through traffic from Lincolnway East / US 33 east to Century Drive over a maximum of four days, starting sometime between Tuesday, June 30, and Monday, July 6, 2026. There will be a hard closure at the bridge over Horn Ditch.

Lund said NIPSCO is requesting this closure to install an underground electric service for the City's lift station near Horn Ditch, as part of the College Avenue, Phase I roadway reconstruction project. The closure will utilize a similar maintenance of traffic plan as reviewed in March, which engineering staff approved as part of the right-of-way permit. Lund said the variability in dates is due to subcontractor scheduling that is yet to be determined, but NIPSCO desires to complete this work as soon as possible, in order to clear the way for other relocating utilities.

Nichols/Myers made a motion to approve the closure of College Avenue from Lincolnway East / US 33 east to Century Drive over a four-day period, starting sometime between Tuesday, June 30, and Monday, July 6, 2026. Motion passed 3-0.

NOTE: Before this added agenda item was considered, City Engineering Project Manager Andrew Lund gave Board members a memorandum, dated Jan. 25, 2026, that outlined the NIPSCO road closure request (EXHIBIT #1).

There were no other comments, so Mayor Leichty closed the public comment period at 4:27 p.m.

APPROVAL OF CIVIL CITY AND UTILITY CLAIMS

Mayor Leichty made a motion to approve Civil City and Utility claims and adjourn the meeting. Board member Myers seconded the motion. The motion passed 5-0.

ADJOURNMENT

Mayor Leichty adjourned the meeting at 4:27 p.m.

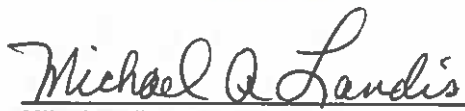
EXHIBIT #1: During the meeting City Engineering Project Manager Lund gave Board members a memorandum, dated Jan. 25, 2026, that outlined the following request from NIPSCO Electric: the closure of College Avenue to through traffic from Lincolnway East / US 33 east to Century Drive over a maximum of four days, starting sometime between Tuesday, June 30, and Monday, July 6, 2026. There also will be a hard closure at the bridge over Horn Ditch. The Board approved the request as added agenda item #17.



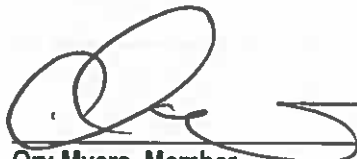
APPROVED:



Mayor Gina Lechty



Mike Landis, Member



Orv Myers, Member

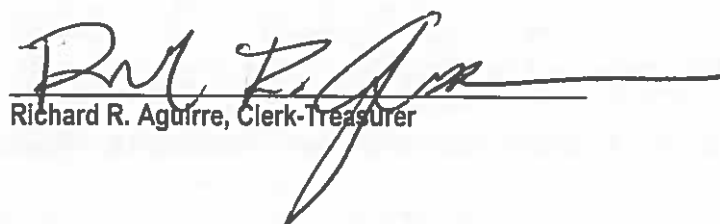


Mary Nichols, Member



Barb Swartley, Member

ATTEST:



Richard R. Aguirre, Clerk-Treasurer



**Engineering Department
CITY OF GOSHEN**

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Exhibit #1

MEMORANDUM

TO: Board of Public Works and Safety

FROM: Goshen Engineering Department

RE: **COLLEGE AVENUE PHASE I – ROAD CLOSURE FOR NIPSCO
ELECTRIC – SERVICE TO CITY LIFT STATION**
DES NO. 1900739, DES NO. 2101631, DES NO. 2501041 (JN: 2019-0022)

DATE: June 25, 2026

NIPSCO Electric is requesting to close College Avenue to through traffic from Lincolnway East / US 33 east to Century Drive over a maximum of four days, starting sometime between Tuesday, June 30, and Monday, July 6, 2026. There will be a hard closure at either end of the bridge over Horn Ditch.

NIPSCO is requesting this closure to install an underground electric service for the City's lift station near Horn Ditch, as part of the College Avenue, Phase I roadway reconstruction project. The closure will utilize a similar maintenance of traffic plan as submitted and reviewed in March, which engineering staff approved as part of the right-of-way permit. The variability in dates is due to subcontractor scheduling that is yet to be determined, but NIPSCO desires to complete this work as soon as possible, in order to clear the way for other relocating utilities.

Requested motion: Move to approve the closure of College Avenue from Lincolnway East / US 33 east to Century Drive over a four-day period, starting sometime between Tuesday, June 30, and Monday, July 6, 2026.

**APPROVED:
BOARD OF PUBLIC WORKS & SAFETY
CITY OF GOSHEN, INDIANA**

Gina Leichty, Mayor

Barb Swartley, Member

Mary Nichols, Member

Orv Myers, Member

Michael Landis, Member