



CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY
MINUTES OF THE August 6, 2026 MEETING
Convened in the Goshen Police Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Gina Leichty, Mike Landis, Mary Nichols, Orv Myers and Barb Swartley
Absent: None

CALL TO ORDER: Mayor Leichty called the meeting to order at 4:00p.m.

REVIEW/APPROVE MINUTES: Mayor Leichty presented the minutes of the July 23 and July 30, 2026 meetings as prepared by the Clerk-Treasurer. Board member Barb Swartley made a motion to approve the minutes as presented. Board member Mike Landis seconded the motion. The motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Leichty presented the agenda as prepared by the Clerk-Treasurer with the addition of #5, *Engineering Department request: Approve the closure of College Avenue, from Lincolnway East / US 33 east to Century Drive, from Monday, Aug. 10, until Thursday, Aug. 20, 2026* and #6, *Art House request: Approve the closure of nine downtown parking spaces, from 9 a.m. to 4 p.m. on Saturday, Aug. 15, for the Build Your Own Band Festival.* Board member Swartley made a motion to approve the agenda as amended. Board member Landis seconded the motion. The motion passed 5-0.

1) Downtown Goshen Inc. request: For the October 2, 2026 First Friday, allow the closure of Main Street, from Lincoln to Clinton streets, closed with no parking from 12 p.m. to 11 p.m. and six parking spots on the south side of West Clinton Street from 2 p.m. to 11 p.m. and four parking spots in front of 220 N. Main Street from 2 p.m. to 11 p.m.

Amanda Rose, Director of First Fridays for Eyedart Creative Studios, submitted an addendum to her request for the Oct. 2, 2026 First Friday celebration.

Rose asked that Main Street, from Lincoln to Clinton streets, be closed with no parking from 12 p.m. to 11 p.m. She also asked that six parking spots on the south side of West Clinton Street be closed from 2 p.m. to 11 p.m. She previously requested that four parking spots also be closed in front of 220 North Main Street from 2 p.m. to 11 p.m. In a memorandum to the Board, Rose requested the closures for First Friday activities and asked for street barricades. She also wrote that businesses affected by the closures would be notified.

For the Oct. 3, 3036 First Friday, Swartley/Landis made a motion to approve the closure of Main Street, from Lincoln to Clinton streets, with no parking from 12 p.m. to 11 p.m., the closure of six parking spots on the south side of West Clinton Street, from 2 p.m. to 11 p.m. The motion passed 5-0.

2) Legal Department request: Approve and authorize the Mayor to execute the attached amendment to the subscription agreement with LexisNexis, a division of RELX, Inc., for the license to access Lexis+

City Attorney Bodie Stegelmann recommended that the Board approve and authorize the Mayor to execute the amendment to the subscription agreement with LexisNexis, a division of RELX, Inc., originally dated Oct. 5, 2023. Stegelmann said this amendment would extend the current agreement for an additional one-year term through Dec. 31, 2027. This subscription provides Legal Department staff with a license to access Lexis+, an online legal research platform. The monthly subscription fee will increase by 5% to \$268 (\$3,216 annually).



Swartley/Landis made a motion to approve and authorize the Mayor to execute the amendment to the subscription agreement with LexisNexis, a division of RELX, Inc., for the license to access Lexis+. The motion passed 5-0.

3) Engineering Department request: Approve the closure of sidewalk and 8 parking spaces: 4 in front of The Fold and 4 in front of The Famous Building from Monday, Aug. 10 through Thursday, Aug. 30 for the vault closure and sidewalk restoration

City Director of Public Works & Utilities Dustin Sailor said Yaw Construction will be working on closing the vault and sidewalk restoration at The Fold, 219 S Main Street and at The Famous building at 203 S Main Street.

To complete the work, Sailor said the City Engineering Department was requesting eight parking spaces be closed – four at the front of each of the buildings to accommodate dump trailers and trucks. The sidewalks in front of each of the buildings will need to be closed also for safety. The closure will be from Aug. 10 through Aug. 30.

Mayor Leichty asked if the affected businesses had been informed. Sailor said that since the contractor is working for the property owner, he hoped that was the case.

Swartley/Landis made a motion to approve the closure of sidewalk and 8 parking spaces: 4 in front of The Fold and 4 in front of The Famous Building from Monday, Aug. 10 through Thursday, Aug. 30 for the vault closure and sidewalk restoration. The motion passed 5-0.

4) Stormwater Department request: Approve the Mayor signing a letter of support for the Elkhart and Kosciusko County SWCD 319 Grant Program application

City Stormwater Coordinator Jason Kauffman said the City Stormwater Department received a request for a letter of support from the Elkhart County Soil Water Conservation District for its application for a 319 Grant to continue the implementation of conservation practices on the ground in the lower Elkhart watershed.

In a memorandum to the Board, Kauffman wrote that in 2022, the City of Goshen partnered with the Elkhart River Restoration Association to obtain a Clean Water Act 205j Water Quality Planning Grant to update the Lower Elkhart River Watershed Management Plan.

Kauffman wrote that the Watershed Management Plan was finalized at the end of 2024, and now one of the City's partners, the Elkhart County Soil and Water Conservation District (SWCD), along with the Kosciusko County SWCD, is working to obtain a Clean Water Act Section 319 Grant to implement the Watershed Management Plan.

Kauffman wrote that if the Elkhart County Soil Water Conservation District and their partners are awarded the 319 Grant, their efforts will improve the quality of water flowing through the City of Goshen and help to slow down stormwater runoff, which will reduce flood risks for the City as well.

Kauffman said a letter of support has been prepared and the Stormwater Department was requesting that the Board authorize the Mayor to sign the letter.

Swartley/Landis made a motion to approve the Mayor signing a letter of support for the Elkhart and Kosciusko County SWCD.s 319 Grant Program application. The motion passed 5-0.

5) Engineering Department request: Approve the closure of College Avenue, from Lincolnway East / US 33 east to Century Drive, from Monday, Aug. 10, until Thursday, Aug.20, 2026

City Engineering Project Manager Andrew Lund said the Engineering Department received an updated request Aug. 6 from NIPSCO Gas to close College Avenue to through traffic from Lincolnway East / US 33 east to Century Drive starting Monday, Aug. 10, through Thursday, Aug. 20, 2026.

Lund said road closures are on either side of the bridge over Horn Ditch. NIPSCO Gas requested the closures to relocate gas main crossings under College Avenue for the College Avenue, Phase I reconstruction project.



Lund said traffic control plans were provided. The maintenance of traffic plan for the concurrent Century Drive project also was provided, with the NIPSCO Gas closures added.

Lund said NIPSCO Gas had communicated previous plans to close the road starting Aug. 3 and then Aug. 17, but due to emergency work and other factors their schedule changed. He added that a future road closure request is anticipated for the final gas main road crossing near Oak Lane.

Justus Starr, the General Foreman, of Infrasource said the goal is to complete the work as soon as possible. He said relocating the gas main safely takes extra effort, including the installation of "trench boxes" to prevent cave-ins. Despite the road closure, he said space will be left to allow access by emergency vehicles.

NOTE: Before the meeting, City Engineering Project Manager Andrew Lund circulated to the Board a one-page memorandum, dated Aug. 6, 2026, and nine pages of maps and photos of the affected areas, in support of what became added agenda item #5, *Engineering Department request: Approve the closure of College Avenue, from Lincolnway East / US 33 east to Century Drive, from Monday, Aug. 10, until Thursday, Aug. 20, 2026 (EXHIBIT #1).*

Swartley/Landis made a motion to approve the closure of College Avenue, from Lincolnway East / US 33 east to Century Drive, from Monday, Aug. 10, until Thursday, Aug. 20, 2026. The motion passed 5-0.

6) Art House request: Approve the closure of nine downtown parking spaces, from 9 a.m. to 4 p.m. on Saturday, Aug. 15, for the Build Your Own Band Festival

Nick Miller, a Board member of Goshen Art House, asked the Board to approve the closure and use of nine parking spaces in front of multiple downtown locations on Saturday, Aug 15, from 9 a.m. to 4 p.m., for musicians to more easily load equipment into and out of vehicles during the annual BYOB (Build Your Own Band) Festival.

Miller requested the closure and use of one parking space each in front of the following locations: Elephant Bar (227 South Main); Ignition Music Garage (120 East Washington); JAM Art Center (233 South Main St.); Nice Try (111 East Lincoln); Inn on South 5th (320 South 5th); American Mortgage (216 North Main); and Suite 3 Studio (113 East Lincoln) and two parking spots in front of the Goshen Theater (216 South Main).

In his written request, Miller indicated that the affected businesses have all been notified and agreed to blocking these parking spaces. He also requested signs and cones to block the parking spaces.

Mayor Leichthy asked Miller to describe the event. Miller said, "People come to our event, they sign up as musicians, we put them into bands randomly, and then they come up with a song and perform it in a day." He said all bands will perform original songs at the theater.

Mayor Leichthy asked why various parking spots were needed if all were performing at the theater. Miller said the musicians will be practicing at various locations and then coming to the theater to play their songs.

Earlier in the meeting, the Board approved the closure of eight parking spaces from Aug. 10 to Aug. 30 on South Main Street, across from the Goshen Theater, for the closing of the vault and sidewalk restoration at The Fold, 219 S Main St. and at The Famous building at 203 S Main St. City Civil Engineer Brad Minnick asked for that project to be given priority and that the parking space closures be adjusted for the festival if necessary.

NOTE: Before the meeting, Clerk-Treasurer Richard Aguirre circulated to the Board a one-page memorandum, dated Aug. 2, 2026 from Nick Miller, a Board member of Goshen Art House, in support of added agenda item #6, *House request: Approve the closure of nine downtown parking spaces, from 9 a.m. to 4 p.m. on Saturday, Aug. 15, for the Build Your Own Band Festival (EXHIBIT #2).*

Swartley/Landis made a motion to approve the request from Goshen Art House to close multiple parking spaces in downtown Goshen on Saturday, Aug. 15, from 9 a.m. to 4 pm., for the Build Your Own Band Festival on the condition that organizers monitor the vault closure parking areas and return to the Board with an amended request if necessary. The motion passed 5-0.



Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Leichty opened Privilege of the Floor at 4:15 p.m.

Marvin Shepherd, Superintendent of the City Water Treatment and Sewer Collection Department, asked for consideration of the following added agenda item:

7) Water & Sewer Department request: Approve the temporary closure of the northbound lane of Wilden Avenue at Bever Lane, beginning Tuesday, Aug.11 at 7 a.m. through Friday, Aug.14, in the afternoon

Marvin Shepherd, Superintendent of the City Water Treatment and Sewer Collection Department, asked the Board to approve a temporary closure of the northbound lane of Wilden Avenue at Bever Lane, beginning Tuesday, Aug. 11, 2026, at 7 a.m. through Friday, Aug. 14 in the afternoon.

Shepherd said he lane closure was necessary to facilitate the installation of a new sewer service connection for the property located at 1615 Wilden Ave. To minimize disruption to residents and motorists, the southbound lane will remain open to traffic throughout the project. Appropriate traffic control measures, signage, and safety devices will be installed and maintained in accordance with applicable standards.

Shepherd said his work is necessary to provide sewer service to the property and ensure the safe completion of the utility installation. He said the property is now connected to Twin Pines Mobile Home Park, and the City wants to provide its own sewer along with the water service, which has already been done.

Shepherd said the project schedule is weather dependent and may be adjusted if site or weather conditions warrant. He said the lane closure request was until Aug. 14 so the City can place new asphalt after the sewer work is finished. In response to a question about motorist access from Board member Landis, Shepherd said staff will place barricades to clearly block off the work area.

NOTE: During the meeting, Marvin Shepherd, Superintendent of the City Water Treatment and Sewer Collection Department, circulated to the Board a one-page memorandum in support of added agenda item #7, *Water & Sewer Department request: Approve the temporary closure of the northbound lane of Wilden Avenue at Bever Lane, beginning Tuesday, Aug. 11 at 7 a.m. through Friday, Aug. 14, in the afternoon (EXHIBIT #3).*

Swartley/Landis motion to approve a temporary closure of the northbound lane of Wilde Avenue at Bever Lane, beginning Tuesday, Aug.11, 2026, at 7a.m. through Friday, Aug. 14 in the afternoon. Motion passed 5-0.

At 4:17 p.m., Mayor Leichty closed the public comment period.

APPROVAL OF CIVIL CITY AND UTILITY CLAIMS

Mayor Leichty made a motion approve the Civil City and Utilities claims and adjourn the meeting. Board member Landis seconded the motion. The motion passed 5-0.

ADJOURNMENT

Mayor Leichty adjourned the meeting at 4:18 p.m.

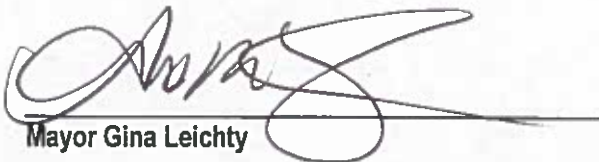


EXHIBIT #1: Before the meeting, City Engineering Project Manager Andrew Lund circulated to the Board a one-page memorandum, dated Aug. 6, 2026, and nine pages of maps and photos of the affected areas, in support of added agenda item #5, Engineering Department request: Approve the closure of College Avenue, from Lincolnway East / US 33 east to Century Drive, from Monday, Aug. 10, until Thursday, Aug.20, 2026.

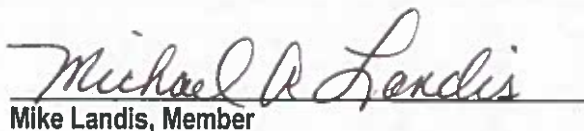
EXHIBIT #2: Before the meeting, Clerk-Treasurer Richard Aguirre circulated to the Board a one-page memorandum, dated Aug. 2, 2026 from Nick Miller, a Board member of Goshen Art House, in support of added agenda item #6, Art House request: Approve the closure of nine downtown parking spaces, from 9 a.m. to 4 p.m. on Saturday, Aug. 15, for the Build Your Own Band Festival.

EXHIBIT #3: During the meeting, Marvin Shepherd, Superintendent of the City Water Treatment and Sewer Collection Department, circulated to the Board a one-page memorandum in support of added agenda item #7, Water & Sewer Department request: Approve the temporary closure of the northbound lane of Wilden Avenue at Bever Lane, beginning Tuesday, Aug.11 at 7 a.m. through Friday, Aug.14, in the afternoon.

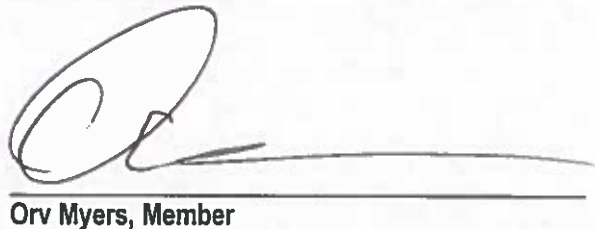
APPROVED:



Mayor Gina Leichty



Mike Landis, Member



Orv Myers, Member




Mary Nichols, Member


Barb Swartley, Member

ATTEST:

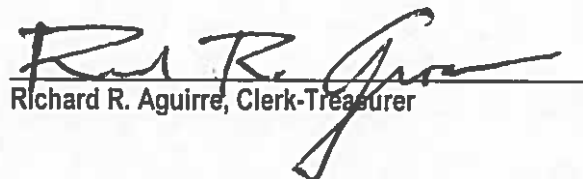

Richard R. Aguirre, Clerk-Treasurer



Exhibit #1

**Engineering Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185
engineering@goshencity.com • www.goshenindiana.org

MEMORANDUM

TO: Board of Public Works and Safety

FROM: Goshen Engineering Department

RE: COLLEGE AVENUE PHASE I – ROAD CLOSURE FOR NIPSCO GAS
DES NO. 1900739, DES NO. 2101631, DES NO. 2501041 (JN: 2019-0022)

DATE: August 6, 2026

Goshen Engineering received an updated request today from NIPSCO Gas to close College Avenue to through traffic from Lincolnway East / US 33 east to Century Drive starting Monday, August 10, through Thursday, August 20, 2026. Full road closures are planned on either side of the bridge over Horn Ditch. NIPSCO Gas is requesting these closures to relocate gas main crossings under College Avenue, as part of the College Avenue, Phase I roadway reconstruction project. The traffic control plans are attached. The maintenance of traffic plan for the concurrent Century Drive project is also attached, with the NIPSCO Gas closures added.

NIPSCO Gas had communicated previous plans to close the road starting August 3 and then August 17, but due to emergency work and other factors their schedule has changed. A representative with Infrasource, the contractor installing the gas main, will be available at the Board of Works meeting to answer any questions. A future road closure request is anticipated for the final gas main road crossing near Oak Lane.

Requested motion: Move to approve the closure of College Avenue from Lincolnway East / US 33 east to Century Drive from Monday, August 10, until Thursday, August 20, 2026.

APPROVED:
BOARD OF PUBLIC WORKS & SAFETY
CITY OF GOSHEN, INDIANA

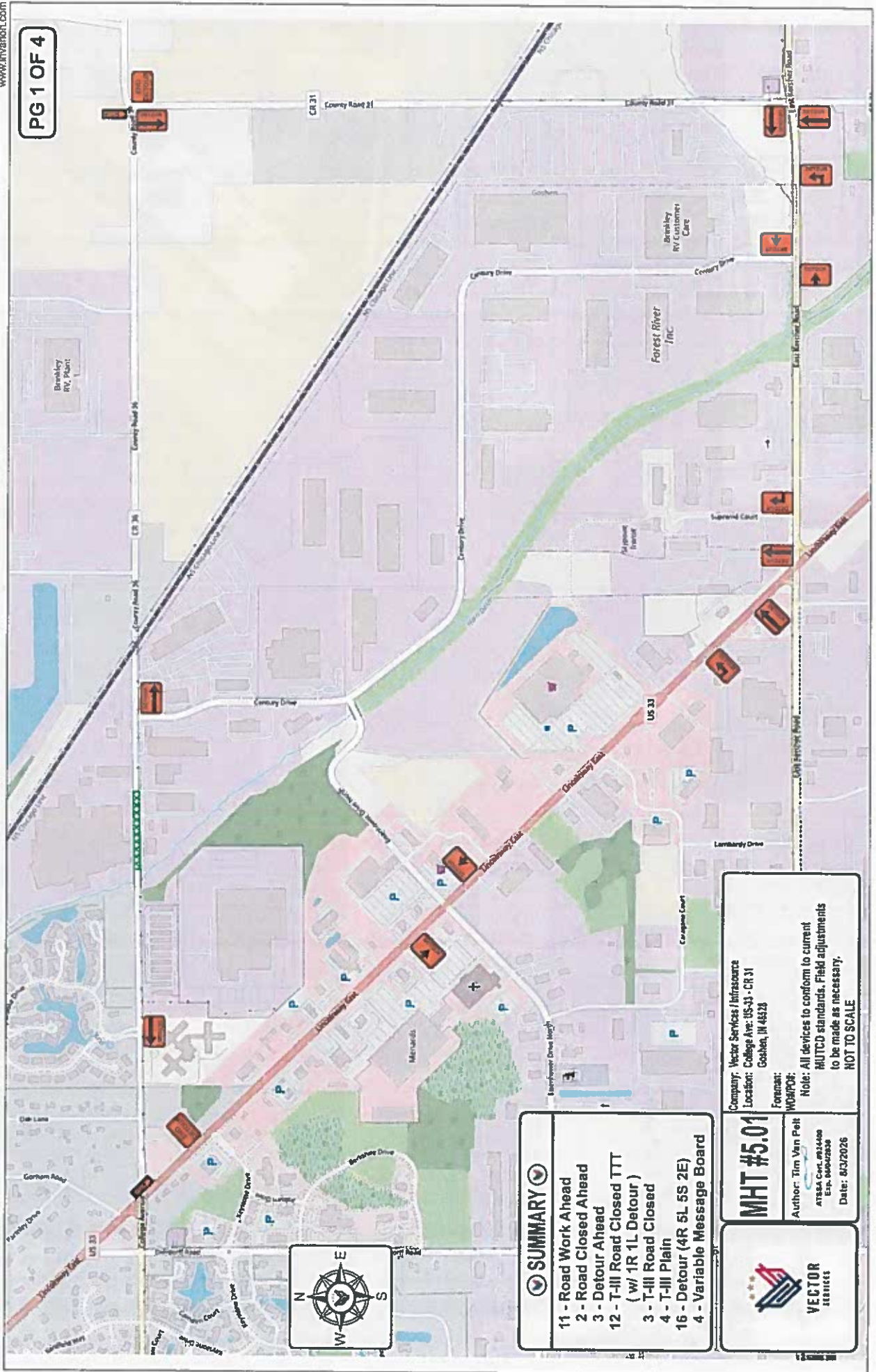
Gina Leichty, Mayor

Barb Swartley, Member

Mary Nichols, Member

Orv Myers, Member

Michael Landis, Member



SUMMARY

- 11 - Road Work Ahead
- 2 - Road Closed Ahead
- 3 - Detour Ahead
- 12 - T-III Road Closed TTT (w/ 1R 1L Detour)
- 3 - T-III Road Closed
- 4 - T-III Plain
- 16 - Detour (4R 5L 5S 2E)
- 4 - Variable Message Board

MHT #5.01

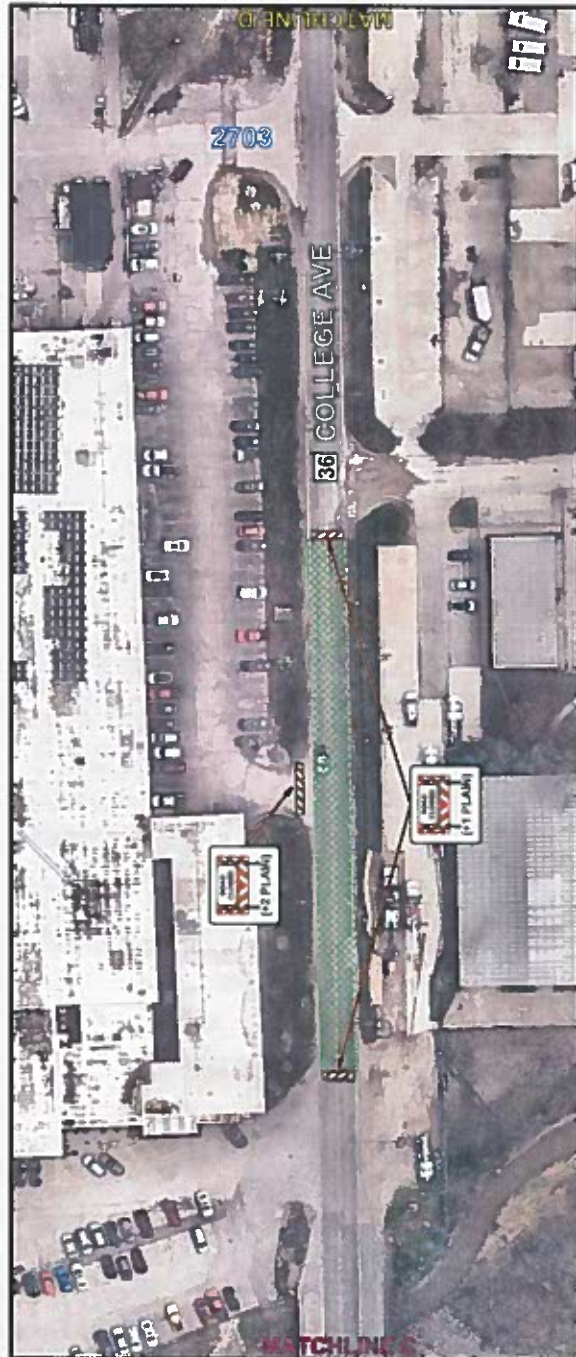
Author: Tim Van Pelt
ATESA Cert. #14400
Exp. 06/2026
Date: 8/3/2026

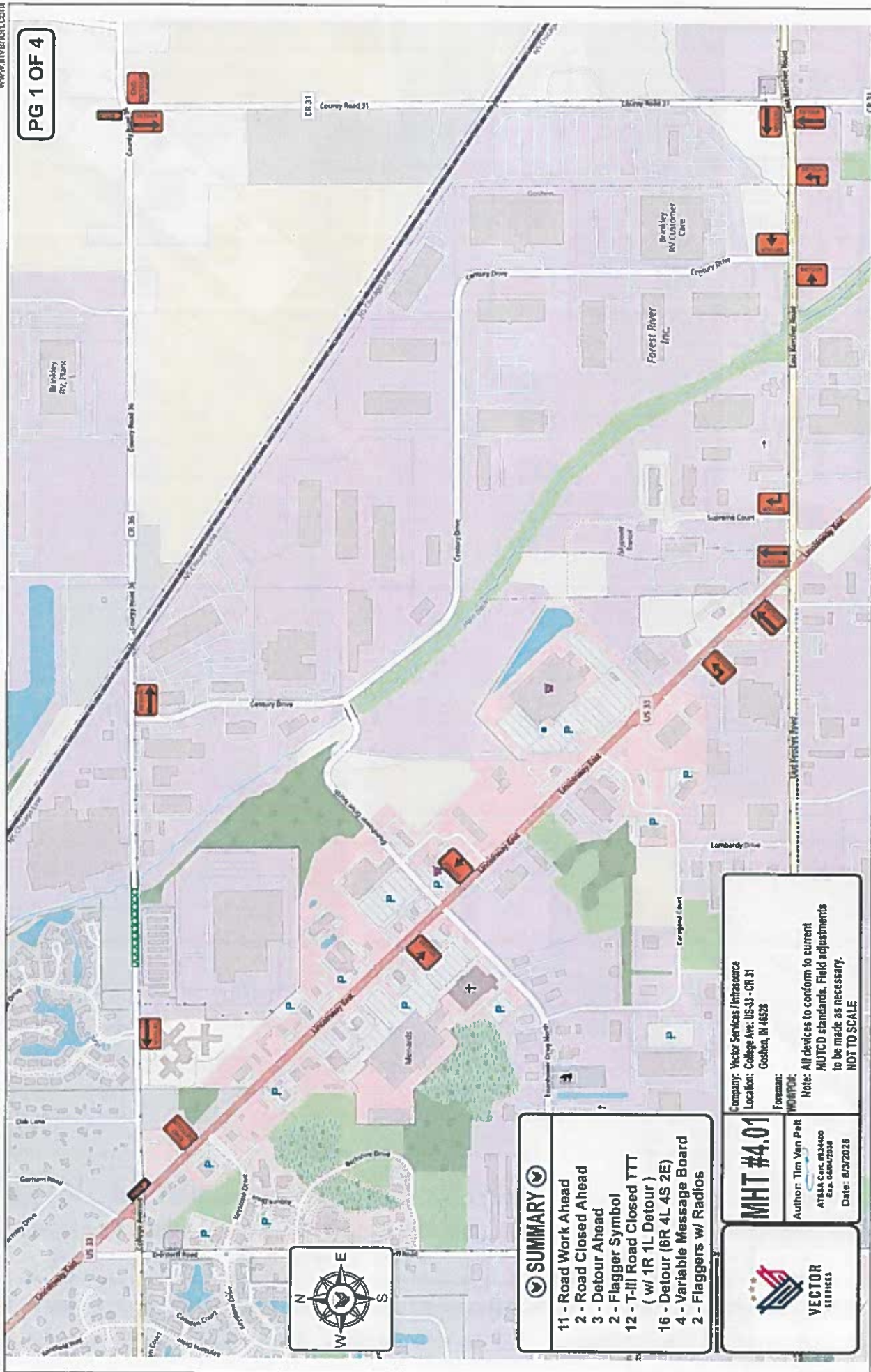
Company: Vector Services / Infrasoarce
Location: College Ave. US-33 - CR 31
Goshen, IN 46526

Format: W03AP01
Note: All devices to conform to current MUTCD standards. Field adjustments to be made as necessary.
HOT TO SCALE



MHT #5.01	Company: Vector Services Infrastructure Location: College Ave. US-33 - CR 31 Coshen, IN 46528
	Format: NAD83 Author: Tim Van Pelt AT&T: 01/14/2006 Date: 8/22/2025
Note: All devices to conform to current MUTCD standards. Field adjustments to be made as necessary. NOT TO SCALE	





☑ SUMMARY ☑

- 11 - Road Work Ahead
- 2 - Road Closed Ahead
- 3 - Detour Ahead
- 2 - Flagger Symbol
- 12 - T-III Road Closed TTT (w/ 1R 1L Detour)
- 16 - Detour (6R 4L 4S 2E)
- 4 - Variable Message Board
- 2 - Flaggers w/ Radios

MHT #4.01

Author: Tim Van Pelt
AT&T CAC 034400
EAP 06032006
Date: 8/3/2026

Company: Vector Services / Infrastructure
Location: College Ave. US-33 - CR 31
WOMPOD:

Note: All devices to conform to current MUTCD standards. Field adjustments to be made as necessary.
NOT TO SCALE



VECTOR
SERVICES



VECTOR
services

MHT #4.01

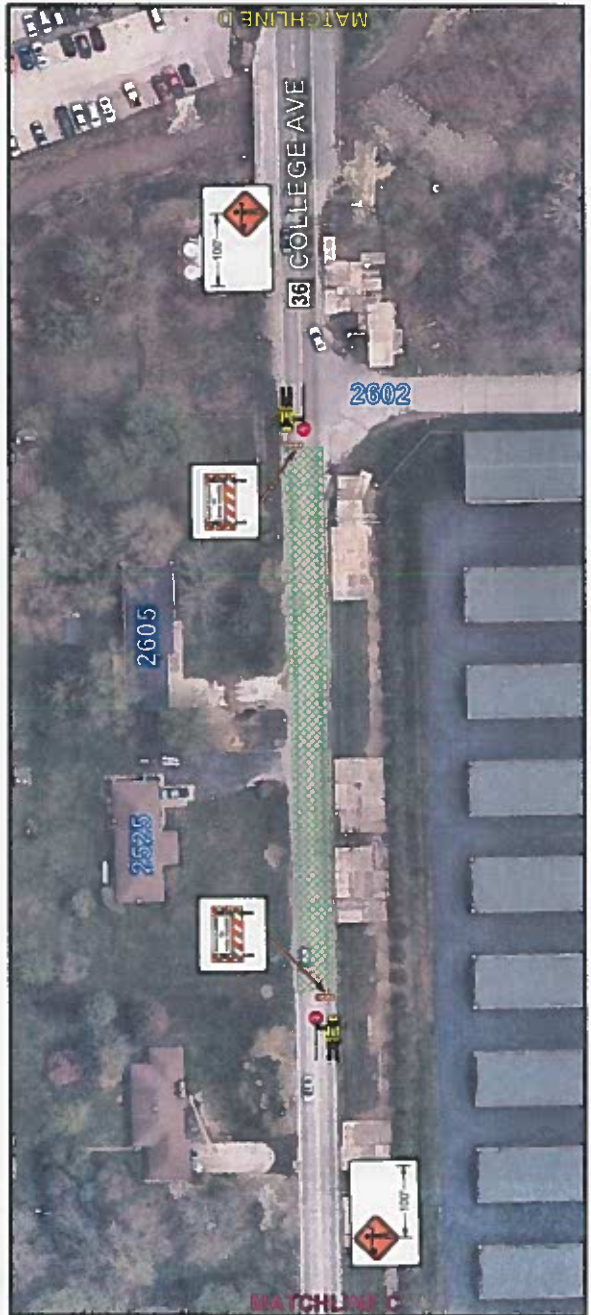
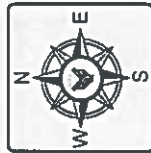
Company: Vector Services / Infrastructure
Location: College Ave US-31 - CR 31
Goshen, IN 46526

Foreman:
WJRPD:

Author: Tim Van Pelt
ATSSA Civil Engineer
Exp. 86672638
Date: 8/3/2026

Note: All devices to conform to current
MUTCD standards. Field adjustments
to be made as necessary.
NOT TO SCALE

PG 3 OF 4





216 S Main Street
Goshen, IN 46526

Exhibit #2

Board of Works Request

August 2, 2025

Goshen Art House requests reserved parking spaces at multiple locations on Saturday, August 15th, 2026 from 9AM to 4PM, so musicians can easily load equipment for our Build Your Own Band Festival. Thank you for considering this request.

1. What parking spaces/streets do you want to close/use?

- 1 parking spot in front of Elephant Bar - 227 South Main
- 1 parking spot in front of Ignition Music Garage - 120 East Washington
- 1 parking spot in front of JAM Art Center - 233 South Main
- 2 parking spots in front of Goshen Theater - 216 South Main
- 1 parking spot in front of Nice Try - 111 East Lincoln
- 1 parking spot in front of Inn on South 5th - 320 South 5th
- 1 parking spot in front of American Mortgage - 216 North Main
- 1 parking spot in front of Suite 3 Studio - 113 East Lincoln

2. Why do you want to close them? What activities will take place?

Goshen Art House's annual BYOB (Build Your Own Band) Fest

3. When do you want to start the closure, and when will the closure end?

Saturday, August 15th, 2026 from 9AM to 4PM

4. Are there any affected businesses, and are they supportive of your request to close the parking spaces?

These businesses have been notified and agree to block off these parking spaces.

5. Do you require any barricades from the Street Department to accomplish the closure of your event?

Art House requests signs and cones to block parking in these spaces. No barricades are needed.

Thank you for your consideration.

Nick Miller
Board of Directors
Art House

Exhibit #3



Marv Shepherd, Superintendent
Water Treatment & Sewer Collection Department
308 North Fifth Street • Goshen, IN 46528-2802

Phone (574) 534-5306 • TDD (574) 534-3185
marvshepherd@goshencity.com • www.goshenindiana.org

Dear Board Members,

The Water & Sewer Department respectfully requests approval for a temporary closure of the northbound lane of Wilden Avenue at Bever Lane beginning Tuesday, August 11, 2026, at 7:00 a.m. through Friday, August 14, 2026, in the afternoon.

The lane closure is necessary to facilitate the installation of a new sewer service connection for the property located at 1615 Wilden Avenue. To minimize disruption to residents and motorists, the southbound lane will remain open to traffic throughout the project. Appropriate traffic control measures, signage, and safety devices will be installed and maintained in accordance with applicable standards.

This work is necessary to provide sewer service to the property and ensure the safe completion of the utility installation. The project schedule is weather dependent and may be adjusted if site or weather conditions warrant.

We respectfully request the Board's approval of this temporary lane closure to allow the work to proceed as scheduled.

Thank you for your consideration.

