



CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY
MINUTES OF THE SEPTEMBER 3, 2026 REGULAR MEETING
Convened in the Goshen Police Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Gina Leichty, Mike Landis, Orv Myers and Mary Nichols
Absent: Barb Swartley

Call To Order: Mayor Leichty called the meeting to order at 4:00 p.m.

REVIEW/APPROVE MINUTES: Mayor Leichty presented the minutes of the August 27, 2026 meeting as prepared by Clerk-Treasurer Richard R. Aguirre. Board member Mary Nichols made a motion to approve the minutes as presented. Board member Orv Myers seconded the motion. The motion passed 4-0.

REVIEW/APPROVE AGENDA: Mayor Leichty presented the agenda as prepared by the Clerk-Treasurer with the addition of six agenda items as follows: #10, *Goshen High School Band Boosters request: Street closures, barricades and parking for the Goshen High School Marching Band Invitational, Saturday, Sept. 12, 2026*; #11, *Legal Department request: Approve and authorize Mayor Leichty to execute the amendment for the continued design services by Troyer Group*; #12, *Legal Department request: Approve and authorize Mayor Leichty to execute a Purchase Order with Verizon to authorize service line changes*; #13, *Approve and authorize Mayor Leichty to execute the Participating Addendum with Verizon to allow the City to participate in a Master Agreement to allow access to special government pricing*; #14, *Street Department request: Move to approve East Lincoln Avenue lane and parking restrictions during the dates of Sept. 8-18, 2026*; and #15, *Engineering Department: Notification of Norfolk Southern Railroad crossing closure at Beaver Lane*.

Board member Nichols made a motion to approve the agenda as presented. Board member Myers seconded the motion. The motion passed 4-0.

1) Mayor Leichty request: Acknowledge that \$200,000 of the original \$250,000 loan principal amount to LaCasa of Goshen, Inc. has been forgiven, leaving a remaining principal balance of \$50,000

Mayor Leichty told the Board that she was excited to share that LaCasa of Goshen, with whom City has had made a loan forgiveness agreement, has completed a significant portion of its proposed project to build permanent supportive housing at the Oaklawn campus, located at 320 Lakeview Drive.

The Mayor said as part of that loan agreement, the City agreed to forgive the principal amount of the loan upon La Casa achieving two milestones: Completing the first 8-unit building and the third 8-unit building, which totals \$200,000 of the loan. She said there's an additional \$50,000 loan that LaCasa will still be seeking to seek forgiveness for upon completion of a final project.

In a memorandum to the Board, Mayor Leichty wrote that loan agreement, dated Jan. 8, 2024, was for water and sewer utility infrastructure improvements to support the construction of the permanent supportive housing.

The Mayor wrote that this acknowledgment was being provided for the records of LaCasa and the City and to support LaCasa's year-end financial reporting and audit documentation.

Mayor Leichty invited Jeremy Stutsman, President and CEO of Lacasa, to discuss the project.

Stutsman said, "We're really excited about how this project is progressing and very grateful for the City's participation in helping us with the infrastructure to get it going. When this project was first presented to the City by La Casa, I think it was about four or five years ago, the thought was that they would be able to build one building every couple of years. So, in the three-year period, they would have to build the first two buildings. I'm proud to say that we're just coming up on the third year of this construction process, and we have built four buildings already."



Stutsman continued, "One of those buildings is permanent supportive housing for people with addiction recovery needs and mental health services. We have a building out there that is for youth aging out of foster care ... That happens to be an 11-unit building. So, youth that are aging out of foster care have nowhere else to go. They can come live at our location now.

"We also have an affordable housing building out there, which is for families that just need that extra leg up and assistance as they continue to grow. And then the building that we'll be completing the finishing touches inside is for 55-plus homeless individuals who have been chronically homeless; it's for seniors.

"And we're very intentionally working to bring multiple different types of populations together out there to create what we would know as a neighborhood anywhere else. We're hoping that the youth are there to help with the seniors as they're doing their day-to-day tasks, and we're trying to create something that allows everybody to lean on others, for those just normal day-to-day things that all neighbors lean on each other for.

Stutsman concluded, "So, I'm proud to say we're going faster than we thought we were. Back when this was presented to the City, it was going to be six buildings of 8 units each. And we have found a plan that's been approved that will allow us to actually build seven buildings there, so it's going to continue to grow over the next couple years. We appreciate your support and appreciate the long forgiveness.

Mayor Leichthy said, "I just want to say thank you, and we're so proud to be able to partner with you on this project, and others. And thanks for making time today. I know you're incredibly busy with your schedule this week.

Mayor Leichthy said no Board action was necessary but wanted to acknowledge what had transpired.

2) Open bids received from contractors for: The 2026 Asphalt Paving Package C - Chip and Seal project, read the bid total amounts and refer bids to the Engineering Department

On behalf of the Goshen Engineering Department, the City solicited sealed bids from contractors for the 2026 Asphalt Paving Package C - Chip and Seal project (JN: 2026-0002). This project includes asphalt chip and seal of various locations throughout the City of Goshen.

All sealed bids were due by 4 p.m. on Sept. 3, 2026 at the Clerk-Treasurer's Office or by 4 p.m. at the Board meeting. The Board was asked to open and announce any bids submitted, read aloud the bid total amount and refer the bids to the Engineering Department for review.

Mayor Leichthy asked if there were additional bids to be submitted to the Board. There were none. The Mayor then announced that the following bids were received:

- Evergreen Roadworks, LLC, Urbana, IL: \$ \$577,625.86 (base proposal)
- Pavement Solutions, Inc., Middletown, IN: \$ \$766,270.00 (base proposal)

Nichols/Myers made a motion to forward the bids to the City Engineering Department for review. The motion passed 4-0.

3) Fire Department request: Approve the promotion of Matthew Yutzy from the rank of Probationary Firefighter to Private First Class with the Goshen Fire Department, retroactive to Aug. 25, 2026

City Fire Chief Anthony Powell asked the Board to approve the promotion of Matthew Yutzy from the rank of Probationary Firefighter to Private First Class with the Goshen Fire Department, retroactive to Aug. 25, 2026.

Chief Powell said Firefighter Yutzy has successfully completed the Goshen Fire Department Recruit Academy and has met the training, performance, and professional standards required during his probationary year. Throughout this period, Chief Powell said Firefighter Yutzy "has demonstrated a strong commitment to the department and has become a valued member of his shift and the Goshen Fire Department."

Chief Powell said, "We are confident that Matt's knowledge, discipline, work ethic, and dedication to service will continue to positively contribute to the Goshen Fire Department and our mission of 'Positively Impacting Our Community Through Service.'"



Chief Powell recommended the Board's approval of the promotion and said he looked forward to Firefighter Yutzy's "continued growth and service with the Goshen Fire Department."

Nichols/Myers made a motion to approve the promotion of Matthew Yutzy from the rank of Probationary Firefighter to Private First Class with the Goshen Fire Department, retroactive to Aug. 25, 2026. The motion passed 4-0.

After approval, Mayor Leichty swore Firefighter Matthew Yutzy into office as a Private First Class.

4) Fire Department request: Acknowledge and accept the resignation of Probationary Firefighter Ben Snider from the Goshen Fire Department, effective Sept. 2, 2026

City Fire Chief Anthony Powell asked the Board to acknowledge and accept the resignation of Probationary Firefighter Ben Snider from the Goshen Fire Department, effective Sept. 2, 2026.

Chief Powell said Firefighter Snider submitted his resignation and expressed his appreciation for the opportunity to begin his fire service career with the Goshen Fire Department. During his time with GFD, he was provided the opportunity to begin his training and development as a professional firefighter.

Chief Powell added, "While we are disappointed to see Ben leave the department, we appreciate his service to the City of Goshen and the time he spent as a member of the Goshen Fire Department. We wish him success as he moves forward with the next opportunity in his fire service career."

Nichols/Myers made a motion to acknowledge and accept the resignation of Probationary Firefighter Ben Snider from the Goshen Fire Department, effective Sept. 2, 2026. The motion passed 4-0.

5) NIPSCO request: Approve more road closures for the NIPSCO Distribution Automation (DA) project

Nick Bogucki, a NIPSCO senior project manager for the Distribution Automation Program from Valparaiso, requested road closures for the continuing NIPSCO Distribution Automation (DA) project. He said he appreciated the assistance from the City Engineering Department for helping with this project.

Bogucki submitted traffic plans by Area and pursuant to his City-approved permit. He noted that the previous plans for street closures now only had to be lane restrictions for Areas 4 (Greencroft Boulevard), 5 (Chicago Avenue) and 15 (College Avenue).

Discussed overview and streets affected;

Area 1 – East Reynolds Street

Replace Pole 678230: 9/21/2026

Install Recloser Switch 1213: 9/22/2026

Area 2 – Monroe Street

Replace Pole 687751: 9/23/2026

Replace 3-200 KVAR CAP: 9/23/2026

Replace Pole 686696: 9/24/2026

Replace Switch 3403: 7/25/2026

Area 4 – Greencroft Boulevard

Install Pole 1125218: 9/30/2026

Install Recloser Switch 7661: 10/01/2026

Change SW Orientation: 10/02/2026

Area 5 – Chicago Avenue

Replace Pole 543818: 9/08/2026

Replace Switch 1735: 9/09/2026

Area 6 – Garfield Avenue

Replace Pole 675807: 10/02/2026

Replace Switch 1221: 10/05/2026



Area 7 – Jefferson Street

Replace Pole 682759: 10/06/2026

Replace Switch 2051: 10/07/2026

Area 14 – Plymouth Avenue

Replace Pole 675202: 10/27/2026

Replace 3-300 KVAR CAP: 10/27/2026

Area 15 – College Avenue

Replace Pole 660139: 10/28/2026

Replace 3-300 KVAR CAP: 10/29/2026

Mayor Leichty asked that approval be given contingent on NIPSCO informing affected businesses of the work. In March, the Board approved NIPSCO's request for lane restrictions and street closures on collector and arterial roadways – pursuant to a Right-of-Way Permit issued by the City Engineering Department – to replace five utility poles and related equipment, including conductors and wires in the City.

Nichols/Myers made a motion to approve the series of road closures for NIPSCO contingent on communication being made with neighboring businesses. Motion passed 4-0.

6) Water & Sewer Office request: Move \$1,392 in uncollected finalized accounts from active to collection, sewer liens and write-offs for the period through June 11, 2026

Water & Sewer Utilities Business Office Manager Kelly Saenz told the Board that the original amount of unpaid final Water/Sewer accounts, for the period through June 11, 2026, was \$2,548.17. Collection letters were sent out and payments of \$1,156.17 were collected.

With the uncollected amount being \$1,392, Saenz asked the Board to move the office's uncollected final accounts from active to Collection, Sewer Liens and Write-offs for the period. Of the uncollected amounts, \$786.87 came from water accounts and \$605.13 came from sewer accounts.

Board member Landis noted that the uncollected amount was smaller than the last request and wondered if that was because it was a shorter collection period. Saenz said it was because of the type of customers.

Nichols/Myers made a motion to move the Goshen Water and Sewer Office's \$1,392 in uncollected finalized accounts for this period from active to Collection, Sewer Liens and Write offs. The motion passed 4-0.

7) Water Treatment & Sewer Collection Department request: Approve the temporary closure of South 8th Street, between Plymouth Avenue and Jackson Street, from Sept. 8-11, 2026, for the installation of a sanitary sewer service connection at 911 South 8th Street

Marvin Shepherd, Superintendent of the City Water Treatment and Sewer Collection Department, asked the Board to approve the temporary road closure of South 8th Street, between Plymouth Avenue and Jackson Street, from 7 a.m. on Sept. 8, 2026 through the afternoon of Sept. 11, 2026, to allow installation of a new sanitary sewer service connection at 911 South 8th Street.

Shepherd said the closure is necessary to provide a safe work area for Water & Sewer Department staff and contractors. He said the work is weather dependent.

Nichols/Myers made a motion to approve the temporary closure of South 8th Street, between Plymouth Avenue and Jackson Street, from Sept. 8, 2026, through Sept. 11, 2026, for the installation of a sanitary sewer service connection at 911 South 8th Street, subject to coordination with emergency services and proper traffic control measures. The motion passed 4-0.

8) Water Treatment & Sewer Collection Department public announcement: The Fall Hydrant Flushing Program will begin Monday, Sept. 28 and continue through Friday, Oct. 2, 2025, weather permitting



Kyle Weldy, the City Water Quality Manager, informed the Board that Goshen Utilities will start the fall hydrant flushing program beginning Monday, Sept. 28 through Friday, Oct. 2, 2025, weather permitting.

Weldy said from Sept. 28 through Oct. 2, City crews will be flushing during daylight hours from 8:30 a.m. to 3:30 p.m. in the upper pressure zone, which is everything northeast of U.S. 33 and the Norfolk Southern tracks.

Weldy said City residents can go to the city's website, type in their addresses on an interactive map and learn when work will take place in their neighborhoods.

Night-time flushing from 9 p.m. to 6 a.m. will take place as follows:

Monday, Sept. 28, on Madison and 10th streets, heading south to the City limits and between the Norfolk Southern tracks and U.S. 33 to the City limits south.

Tuesday, Sept. 29, between Cottage Avenue and 10th Street from the Norfolk Southern tracks south to the city limits; between Lincolnway East and the Norfolk Southern tracks east to the city limits.

Wednesday, Sept. 30, between Pike Street and the City limits south; between North Greene Road and Cottage Avenue.

Thursday, Oct. 1, between Norfolk Southern and the City limits south; between North Greene Road and the city limits west.

In a memo to the Board, City staff advised residents to avoid doing laundry on the day City crews are close to their homes, due to the rust that crews are removing from water mains. If residents have a problem with their laundry, they can call the Utilities Office at 574-534-5306 and they will be provided special soap to use to remove discoloration.

Mayor Leichty invited Weldy to bring some of the soap to City Hall in case it is requested.

There was no Board action because this was an information-only item.

9) Engineering Department request: Approve Change Order No. 11 and Change Order No. 12 for the Steury Avenue and Lincoln Avenue Reconstruction and Drainage Improvements

City Civil Engineer Brad Minnick presented two change orders for the Steury Avenue and Lincoln Avenue Reconstruction and Drainage Improvements project.

For Change Order No. 11, Minnick said that during investigation of the existing water main to complete a shutdown and tie-in of the proposed 12-inch water main, an existing 10-inch fire-suppression service serving Lions Head was discovered. The City also identified concerns about maintaining adequate system pressure during the shutdown and installation of the connection points.

Minnick said Change order No. 11 is to provide all labor, material, equipment, supervision, testing, coordination, and incidentals required to supply and install the 10-inch water main connection.

Goshen Engineering requested that the Board approve Change Order No. 11 in the amount of \$38,643.40. This change, along with previous changes, increases the value of the contract by 5.39 percent. Goshen Redevelopment is funding this project and will review Change Order #11 at its meeting on Sept. 8, 2026.

Nichols/Myers made a motion to approve Change Order No. 11 in the amount of \$38,643.40 to supply and install the 10-Inch water main connection. The motion passed 4-0.

For Change Order No. 12, Minnick said that during review of the plans for work associated with the off-site parking lots, it was noted that, although pavement striping is shown on the plans, the legend does not include callouts identifying the required line widths, colors, or pavement marking materials. Additionally, there are no plan callouts identifying permanent message markings, including ADA symbols and accessible parking space designations.

Goshen Engineering requested that the Board approve Change Order No. 12 in the amount of \$1,745.00. This change, along with previous changes, increases the value of the contract by 5.41 percent. Goshen Redevelopment is funding this project and will review Change Order #12 at its meeting on Sept. 8, 2026.

Nichols/Myers made a motion to approve Change Order No. 12 for \$1,745.00, 643.40 for the Steury Avenue and Lincoln Avenue Reconstruction and Drainage Improvements project. The motion passed 4-0.



10) Goshen High School Band Boosters request: Street closures, barricades and parking for the Goshen High School Marching Band Invitational, Saturday, Sept. 12, 2026

Jason Kauffman, a representative of the Goshen High School Band Boosters, asked the Board to approve the closure of several public streets for the upcoming Goshen Marching Band Invitational, which will be held at Goshen High School on Saturday, Sept. 12, 2026.

He said boosters were making the request for the safety of the students and volunteers attending the event. Since the high school utilizes the entire campus for this event, students' movement across these streets is necessary.

Kauffman said 23 marching bands from around the region will begin performing in the mid-afternoon. Preparations for the Invitational and the arrival of each participating school will begin in the morning, so the Boosters requested street closures no later than 9:30 a.m. and the event will conclude shortly after 9:30 pm, with all participants leaving no later than 11 p.m. and clean-up completed no later than midnight.

Boosters requested street closures, starting at 10 a.m., as follows:

1. East Purl Street from 9th Street east to the school campus
2. 10th Street from the intersection of 10th and Madison Street south to East Reynolds Street.

Band boosters also requested the use of 50 safety cones for marking off walk areas for people and musical instruments as they walk and move throughout the campus. The street closures and the request for barricades and safety cones have been discussed with David Gibbs, Street Commissioner.

The Boosters also requested the use of the grassy area between South 11th Street and US 33 and East Madison Street on the south for parking for spectators during the Invitational, if that area is within the City's purview to grant. Mayor Leichty thanked Kauffman for his volunteer work with the band.

NOTE: Before the meeting, Board members were provided with a memorandum and map from Joel DeMott, president of the Goshen High School Band boosters, outlining requests for the band festival (EXHIBIT #1).

Nichols/Myers made a motion to approve the requested street closures from 10 a.m. until midnight on Sept. 12, 2026. The motion passed 4-0.

11) Legal Department request: Approve and authorize Mayor Leichty to execute the amendment for the continued design services by Troyer Group

City Attorney Bodie Stegelmann recommended that the Board approve and authorize Mayor Leichty to execute an amendment with Troyer Group for the continued design services regarding Indiana Avenue reconstruction, from Pike Street to Chicago Avenue, which were paused in 2023 until funding could be identified and secured as is more particularly described in the attachments from Redevelopment Commission and Troyer Group.

The total cost will be \$252,690.

In a memorandum to the City Development Commission, dated Aug. 11, 2026, City Redevelopment Director Becky Hutsell explained the Agreement Amendment with Troyer Group for Design Completion. She wrote:

"In November 2021, the City entered into an agreement with Troyer Group to provide engineering and design services for the reconstruction of Indiana Avenue from Pike Street north to Chicago Avenue.

"The original intent was to complete the roadway improvements, including necessary utility upgrades, utilizing primarily Community Crossings Matching Grant (CCMG) funding. Although substantial engineering and design work was completed, the project was ultimately paused due to escalating project costs and limitations on available CCMG funding. As a result, the project remains approximately 90 percent designed but has not advanced to bidding or construction."



Hutsell continued, "Since the project was paused, the condition of Indiana Avenue has continued to deteriorate. In addition, several City engineering standards and construction details have been updated, making revisions to the existing plans necessary before the project can move forward. Staff is requesting authorization to proceed with completion of the design and preparation for construction, which is anticipated to occur in 2027. Funding for the project was included in the Commission's most recently approved capital plan."

Hutsell explained the proposed scope of services as follows: "The attached proposal outlines the services necessary to complete the project design and prepare the project for bidding and construction. Scope items include updating previously prepared plans to reflect current City standards and field conditions, utility coordination, neighborhood and stakeholder engagement, final bid document preparation, bidding assistance, construction administration, and project closeout services.

"The proposal also accounts for the additional effort required to restart and update a project that has been inactive for several years and incorporates services that were not included in the original scope, including bidding and construction administration.

As for compensation, Hutsell wrote: "The original 2021 agreement was authorized in the amount of \$201,278, of which \$188,251.24 has been billed, leaving a remaining balance of \$13,026.76. The proposed amendment increases the total contract authorization to \$252,690, representing an increase of \$51,412 over the original agreement amount.

"The amended scope includes updates necessary to restart the project after a multi-year pause, including plan revisions to current City standards, renewed utility coordination efforts, environmental documentation updates, and a new hourly not-to-exceed amount of \$23,100 for bidding and construction administration services that were not included in the original agreement.

"Staff has reviewed the proposed scope and fee and believes the costs are reasonable given that the project is substantially designed, requires updates to meet current standards and conditions, and includes services necessary to carry the project through bidding and construction completion."

NOTE: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum, Amendment No. 1 and Exhibit A for this project (EXHIBIT #2),

Nichols/Myers made a motion to approve and authorize Mayor Leichty to execute the amendment for the continued design services by Troyer Group. The motion passed 4-0.

12) Legal Department request: Approve and authorize Mayor Leichty to execute a Purchase Order with Verizon to authorize service line changes.

City Attorney Bodie Stegelmann recommended that the Board approve and authorize Mayor Leichty to execute a Purchase Order with Verizon as it is required by Verizon to authorize service line changes to our general account. Stegelmann said this Purchase Order will allow the City Innovation and Technology Department to manipulate, as needed, the current 131 lines to add, remove and adjust the plan type of lines on behalf of the City.

Stegelmann noted that the pricing listed in the "Funds Authorized" section is a not to exceed estimation based on past and future usage but that in no way obligates purchase.

The Funds Authorized section of the Purchase Order set forth the following:

"The quantities listed are estimates only and are based on past and future usage. You may purchase less than the amounts shown, but no more. Purchases in excess of the amount shown will need an updated order form. All services orders shall be on an 'as needed' basis, subject to the availability of funding and budgetary considerations.



Monthly Access Fees for service on up to 160 lines	(Estimated)	\$8,000.00
Equipment charge(s) on up to 160 lines	(Estimates)	\$56,000.00
Total Access and Equipment Fees on up to 160 lines	(Estimate)	\$248,000.00
Plus, applicable fees, taxes and charges.		

NOTE: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum and a Verizon Wireless Purchase Order. (EXHIBIT #3).

Nichols/Myers made a motion to approve and authorize Mayor Leichty to execute the Purchase Order with Verizon to authorize service line changes. The motion passed 4-0.

13) Approve and authorize Mayor Leichty to execute the Participating Addendum with Verizon to allow the City to participate in a Master Agreement to allow access to special government pricing

City Attorney Bodie Stegelmann recommended that the Board approve and authorize Mayor Leichty to execute the Participating Addendum with Verizon to allow the City to participate in a Master Agreement negotiated by the State of Utah and available to government entities, which will allow the City to set up a secondary account type to allow access to special government pricing.

Stegelmann said there is a need for newer, upgraded mobile devices for several City departments. Verizon is running a promotion through this account type that would allow a lower monthly per-line cost and a free iPad device upgrade. Utilizing this promotion would mean the City would own the iPad outright but would agree to a 2-year service term. By replacing the approximate 20-30 devices currently outdated, the City will save about \$500 each.

NOTE: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum and a four-page Participating Addendum document for the proposed addendum (EXHIBIT #4).

Nichols/Myers made a motion to approve and authorize Mayor Leichty to execute the Participating Addendum with Verizon to allow the City to participate in a Master Agreement to allow access to special government pricing. The motion passed 4-0.

14) Street Department request: Move to approve East Lincoln Avenue lane and parking restrictions during the dates of Sept. 8-18, 2026

City Street Commissioner David Gibbs told the Board that the City will be restriping East Lincoln Avenue to include bicycle and pedestrian lanes.

Gibbs said workers will be restricting traffic to one lane in each direction to complete the center turn lane and then shifting outward from there which will require no parking through the project area. He said the project should be completed in two weeks depending on the weather. He said some work may continue afterword without restrictions. Board member Landis asked if parking would be prohibited on the north and south sides of Lincoln Avenue. Gibbs said parking would be closed one side at a time. The Mayor suggested keeping a drop-off zone on the south side.

NOTE: Before the meeting, City Street Commissioner David Gibbs gave Board members a memorandum and map outlining his requests. (EXHIBIT #5).

Nichols/Myers made a motion to approve the requested lane and parking restrictions during the dates of Sept. 8-18, 2026. Motion passed 4-0.

15) Engineering Department: Notification of Norfolk Southern Railroad crossing closure at Beaver Lane.

City Civil Engineer Brad Minnick said the City Engineering Department received a communication on Thursday, Sept. 3, 2026 from Norfolk Southern (NS) that the company plans to close the Beaver Lane railroad crossing starting Wednesday, Sept. 9, until Friday, September 11, 2026. He said the crossing would be closed for Northern Southern crews to perform track repairs. **No Board action was required.**



NOTE: Before the meeting, the Goshen Engineering Department Board gave Board members a memorandum with a color aerial photograph describing the closure. (EXHIBIT #6).

Privilege of the Floor (opportunity for public comment for matters not on the agenda):
Mayor Leichty opened Privilege of the Floor at 4:34 p.m.

16) Pioneer Restoration, LLC request: Approve sidewalk and parking space closures for repair work at Goshen First Church, 214 South Fifth Street

John Reid, owner of Pioneer Restoration of Frankfort, Indiana, asked for sidewalk and parking space closures for work the company is performing at Goshen First Church, 214 South Fifth Street. He said he was informed a permit or permission was needed for the lift equipment he will be placing on City sidewalks and streets.

Reid said he has been in business for 45 years and normally the person or entity he is working for arranges for any permits necessary for the work he does. He also asked if a permit was necessary for work on the church steeple.

Mayor Leichty said the first issue was the use of the City's right-of-way for his equipment. She said permission was needed from the Board to do so, and asked Reid for the dates of his work.

Reid said he would be back for work on Sept. 8 and would work for three days on the east side of the church and then on the south side. All told, he said the work would take a week and the work would require parking equipment on sidewalks on the east and south sides of the church. He said the equipment would be moved when not in use.

Mayor Leichty asked if the Engineering Department had any comments.

City Director of Public Works & Utilities Dustin Sailor said approval also was needed to include leaving equipment in parking spaces south of the church, on Jefferson Street. Reid said one parking space would be needed on Jefferson Street. Sailor recommended reserving two parking spaces.

Mayor Leichty clarified the request.

Nichols/Myers then made a motion to approve the request to close the west side and south side sidewalks as well as two parking spaces on Jefferson Street, on the south side of Goshen First Church, from Sept. 8 through Sept. 11, 2026.

Reid said that if it rains during those dates, he would need additional days to complete the work. He requested three additional days in case of rain.

Nichols/Myers modified the motion to approve the request to close the west side and south side sidewalks as well as two parking spaces on Jefferson Street, on the south side of Goshen First Church, from Sept. 8 through Sept. 11, 2026 with an additional three days in case of rain. The amended motion passed 4-0.

At 4:41 p.m., Mayor Leichty closed the public comment period and called for a brief recess in the meeting.

At 4:44 p.m., Mayor Leichty reconvened the Board of Public Works & Safety meeting and then paused it to convene Review/Compliance hearings for City Building Commissioner orders.

REVIEW/COMPLIANCE HEARINGS FOR BUILDING COMMISSIONER ORDERS

4:00 p.m., Sept. 3, 2026

Goshen Police Building, 111 East Jefferson Street, Goshen, Indiana

Members present: Mayor Leichty, Mike Landis, Orv Myers and Mary Nichols

Absent: Barb Swartley



17) Public Nuisance/Unsafe Building hearing on Building Commissioner Order: 517/519 New York Street for public nuisance conditions as well as building code violations at the residential structures on the property (Unique Property Leasing, LLC, property owner)

At 4:44 p.m., Mayor Leichty convened a review hearing for 517/519 New York Street for public nuisance conditions as well as building code violations at the residential structures on the property (Unique Property Leasing, LLC, property owner)

BACKGROUND:

In a Sept. 3, 2026 memorandum, Assistant City Attorney Don Shuler wrote that a hearing ordered to review Public Nuisance enforcement under Goshen City Code § 6.10.2. An Order of the City of Goshen Building Commissioner was issued on August 3, 2026 for the property at 517-519 New York. The Order addressed both public nuisance conditions as well as building code violations at the residential structures on the property. The Order required that the nuisance conditions be abated and the code violations repaired within thirty (30) days.

Shuler wrote that the Order of the Building Commissioner was sent via certified mail and regular mail, as required by the Indiana Unsafe Building Law. The certified mail was returned "unclaimed." The regular mail was not returned.

Shuler wrote that the hearing was being convened to review the Building Commissioner's Order. He wrote that the Board may receive reports, evidence, and arguments from the Building Department, the property owner, City staff, and any other individual wishing to speak to the property.

Shuler provided the Building Commissioner's Order, the Staff Report to be presented at the Hearing, as well as the Staff's recommended Order proposed Order.

Section 1.

On Aug. 3, 2026, City Building Commissioner Myron Grise issued a Public Nuisance/Unsafe Building Enforcement Authority Order for 517/519 New York Street.

Grise informed the property owners, Unique Property Leasing, LLC., that they were "in violation of the City of Goshen Public Nuisance Ordinance, codified at Goshen City Code § 6.10.2; and the City of Goshen Neighborhood Preservation Ordinance, codified at Goshen City Code § 6.3.1."

Section 2.

In his seven-page letter, Grise wrote that the following conditions existed on the premises identified in

A. Public Nuisance

1) Solid waste generated at the Premises is not contained. The solid waste containers serving the Premises are habitually filled beyond their rated capacity and above the maximum loading level marked upon the containers and bagged and loose garbage and litter accumulate upon the ground surrounding the containers and scatter across the Premises. The number of containers provided at the Premises, and the frequency with which they are collected, are insufficient to contain the solid waste generated at the Premises between collections, and the condition therefore recurs. This condition was observed and documented on June 9, 2026, June 17, 2026, and July 1, 2026. This condition constitutes a public nuisance generally under § 6.10.2.(c) and more specifically under §§ 6.10.2. (c)(1), (4), (7), and (11).

2) There has accumulated upon the Premises, outside any enclosed structure, a quantity of debris covered by deteriorating tarpaulins, including building materials, scrap, concrete block, and rubble, together with associated loose materials at the margins of the accumulation, maintained in an unsanitary condition and providing harborage for rodents and insects. This accumulation was observed and documented on July 29, 2025 and remained in substantially the same location and condition when observed and documented on June 9, 2026.

This condition constitutes a public nuisance generally under § 6.10.2. (c) and more specifically under §§ 6.10.2. (c)(1), (2), (4), and (11), and to the extent the accumulation includes demolition remains, under § 6.10.2.1(c)(3).



3) A detached automobile panel and other materials are situated upon the accumulation described in Section 2.A(2), exposed to the weather and outside any enclosed structure. This condition constitutes a public nuisance generally under § 6.10.2. I(c) and more specifically under § 6.10.2. I(c)(5).

The foregoing conditions, individually and collectively, constitute the having, maintaining, or allowing of a public nuisance on the Premises in violation of Goshen City Code § 6.10.2.4. The Enforcement Authority further finds that the condition described in Section 2.A(I) is recurring in nature, that its recurrence is caused by the insufficiency of the container capacity provided at the Premises and of the frequency of collection, and that the condition will continue to recur unless that capacity and frequency are increased sufficiently to contain all solid waste generated at the Premises between collections. The Enforcement Authority further finds, pursuant to Goshen City Code § 6.10.2.10 and J.C. § 36-7-9-4(b)(2)(C), that the existence of a public nuisance upon the Premises renders the Premises unsafe premises within the meaning of the Indiana Unsafe Building Law, I.C. § 36-7-9-1 *et seq.*

Grise also reported as follows:

B. Unsafe Building

1) The exterior wall assemblies of the residential structures upon the Premises are incomplete. Large areas of both structures, including full elevations and full-height wall sections, are covered only by house wrap - a water-resistive barrier designed and manufactured to be installed beneath a finished exterior wall covering - with no siding or other finished exterior wall covering installed over it. The house wrap has been exposed directly to the weather since at least July 29, 2025, and is torn, detached, and degraded in multiple locations, exposing bare wall sheathing beneath. House wrap is not an approved exterior wall covering and does not, standing alone, provide a weather-resistant exterior wall envelope.

2) The soffit and eave assemblies of the structures are open and unenclosed, with rafter tails and eave cavities exposed along substantial runs of the roof line, permitting entry of water, birds, bats, rodents, and insects into the attic and wall assemblies of the structures. These conditions were observed and documented on July 29, 2025 and remained uncorrected when the Premises were observed and documented on June 9, 2026, June 17, 2026, and July 1, 2026.

Grise wrote that the structures "are unsafe buildings within the meaning of Indiana Code § 36-7-9-4, in that each is a public nuisance per LC. § 36-7-9-4(a)(4). The conditions described above are injurious to health, offensive to the senses, and an obstruction to the free use of neighboring property so as essentially to interfere with the comfortable enjoyment of life and property, and therefore constitute a public nuisance" generally under Goshen City Code § 6.10.2.I(c); and the open soffit and eave conditions described in Section 2.B(2) constitute the permitting upon real property of a condition that attracts or may attract rodents, insects, and animals in such a manner as to create a health hazard and unsanitary condition under Goshen City Code § 6.10.2.I(c)(II). The conditions further violate the minimum standards for building condition and maintenance of the City of Goshen Neighborhood Preservation Ordinance, Goshen City Code § 6.3.1.I(bb).

Section 3.

Grise ordered the property owners to take the following actions to abate the public nuisance and the unsafe building conditions identified in Section 2 of this Order.

A. Abatement of Public Nuisance.

1) Remove from the Premises and lawfully dispose of all garbage, solid waste, and litter located outside a solid waste container, as described in Section 2.A(I), and thereafter keep the Premises and the area surrounding every solid waste container upon the Premises free of such accumulation.

2) Provide at the Premises a number of solid waste containers, and arrange a frequency of collection, sufficient to contain all solid waste generated at the Premises between collections, so that no solid waste is deposited or permitted to remain outside a container.



Within the time allowed for compliance with this subsection, furnish the Building Commissioner with written confirmation from the solid waste hauler or haulers serving the premises or other adequate documentation identifying the number and size of the containers provided and the frequency of collection.

3) Remove from the Premises and lawfully dispose of all materials described in Section 2.A(2), or store all such materials fully enclosed within a lawful, permitted structure, so that no such accumulation remains exposed on the Premises

B. Repair of Unsafe Building.

You are ORDERED to repair and rehabilitate the structures described in Section 2.B so as to eliminate all unsafe conditions and bring the structures into compliance with the applicable standards for building condition and maintenance under the Goshen City Code and the Neighborhood Preservation

Ordinance, including without limitation: (1) installing a complete and finished exterior wall and siding covering all exterior wall areas presently covered only by house wrap; (2) removing and replacing all torn, detached, or degraded house wrap and repairing or replacing all damaged or deteriorated wall sheathing beneath it, before the finished wall and siding covering is installed; and (3) closing and enclosing all open soffit and eave assemblies so that the attic and wall cavities of the structures are sealed against the entry of water, birds, bats, rodents, and insects. All work required by this Section must include obtaining all required permits and passing all required inspections.

Grise further ordered that the property owners to complete all action required by Section 3.A of this Order within twenty (20) days after notice of this Order is given; to make a substantial beginning toward the action required by Section 3.B of this Order within thirty (30) days after notice of this Order is given and complete all action required by Section 3.B within sixty (60) days after notice of this order is given.

Section 4.

Grise notified the property owners that " failure to comply with this Order may result in the City of Goshen taking action to complete the required work and bill you for the costs of such work, including the actual costs of the work performed and an amount equal to the average processing expense the City will incur in pursuing this matter. Such amounts can become a lien upon the real estate and can ultimately be enforced in the same manner as any other judgment.

Section 5.

Grise also wrote that a hearing would be held before the Goshen Board of Public Works and Safety on Sept. 3, 2026 for the purpose of reviewing the Order of the City of Goshen Building Commissioner.

DISCUSSION AND OUTCOME OF THE COMPLIANCE REVIEW HEARING ON SEPT. 3, 2026:

At 4:44 p.m., Mayor Leichty convened a review hearing for 517/519 New York Street for public nuisance conditions as well as building code violations at the residential structures on the property (Unique Property Leasing, LLC, property owner)

Present at the hearing were: Board members Leichty, Landis, Myers and Nichols (Member Barb Swartley was absent); Assistant City Attorney Don Shuler; City Attorney Bodie Stegelmann; City Building Commissioner Myron Grise and Code Enforcement Officer Ryan Conrad. The property owner was not present.

The Mayor invited a presentation from Assistant City Attorney Don Shuler.

Shuler provided a report on the property at 517/519 New York Street using a 24-slide PowerPoint presentation prepared for the hearing. The PowerPoint included information about the property and owner, applicable local and state laws, the City's inspection findings and the current conditions of the property, the Building Commissioner's Order, the options before the Board and the staff recommendation.

In his introduction, Shuler discussed the purpose of the hearing, the background of the property and said the matter was before the Board as a result of inspections that show the property was in violation of Goshen City Code §6.10.2, which prohibits having, maintaining, or allowing a public nuisance and Indiana Code §36-7-9, for being unsafe.



Assistant City Attorney Shuler invited a report on the conditions of the property by Code Enforcement Officer Ryan Conrad. Mayor Leichty swore in Conrad sworn to give truthful and complete testimony.

NOTE: Before the meeting, Board members were provided with a memorandum, dated Sept. 3, from Code Enforcement Officer Ryan Conrad with a summary of his inspection report for the property. (EXHIBIT #7).

Conrad said, "In July of 2025, Code Enforcement began receiving complaints in reference to overflowing dumpsters, an accumulation of materials, and exterior siding that was in disrepair at 517 and 519 New York St. We inspected the property and found several violations.

"As a result, violation notices were mailed to the property owner on the following dates: July 29, 2025, Sept. 3, 2025, Oct. 1, 2025, June 9, 2026 and June 17, 2026. None of the violations were corrected by the property owner after the violation notices were sent, and as a result, citations with fines were issued on the following dates: Oct. 29, 2025, Dec. 17, 2025, March 24, 2026 and July 1, 2026"

Conrad added, "The condition of the property has not changed, and the Ordinance Department continues to receive complaints from neighbors."

Using the PowerPoint presentation, Conrad described the 15 photographs showing the conditions of the property. These included: the accumulation of materials and trash on the property, a tarp covered some of the vinyl siding, a detached automobile panel lying on the ground, dumpsters overflowing with trash, incomplete exterior siding work, and open soffits and eaves. He said there has been no change in the conditions in 13 months.

In response to a question from Board member Landis, Conrad said that the property owner hasn't paid any of the fines the City has imposed.

Shuler said that fines of \$175 are imposed for a first offense, and then \$200 and \$250 by the City Ordinance Violations Bureau. If there are no payments, the unpaid fines are referred to the Goshen City Court. He said the property owner did not respond, so default judgments were entered. And eventually \$600 in fines and \$400 in court costs were referred to collection.

In response to questions from Board members Landis and Leichty, Conrad said trash has been present in the dumpsters the past two years and it doesn't appear there has been any collections.

City Building Commissioner Myron Grise said he could clarify the situation, so Mayor Leichty swore him in to give truthful and complete testimony.

Grise said trash has been overflowing at the property for at least two years. He said one trash hauler removed its dumpsters and others were placed on site and remain full. A neighbor told him raccoons scavenge in them nightly.

Shuler said no one representing the property owner was present.

Continuing his presentation using the PowerPoint, Shuler said the City Building Commissioner's Order required three things from the property owner: abate the nuisance by cleaning up all garbage and litter; fix the trash capacity issue by providing enough containers to contain all waste between pickups and to repair or complete finished wall coverings, which has been an ongoing issue for several years. Based on the testimony of Conrad and Grise, Shuler said none of those requirements have been met.

Shuler said City staff was recommending that the Board: affirm or modify the Building Commissioner's findings and order, including that the property is a public nuisance and unsafe premises; make a specific finding in the order that there has been a willful failure to comply; issue an order requiring abatement of the public nuisance and the completion of repairs, impose a civil penalty in the amount of \$2,500 but have the effective date of the fine postponed until a review hearing on Oct. 8, 2026 to determine progress and compliance with the order. Shuler said that the delay would provide a last chance of the property owner to comply.

Unlike fines imposed by the Ordinance Violations Bureau, Shuler said the new civil penalties, if unpaid after being imposed by the Board, would eventually get attached to the property in the same fashion as taxes, "so it's a much bigger hammer."

Mayor Leichty asked for an explanation of two additional proposed orders for the property.



Assistant City Attorney Shuler said proposed Order No. 5 would impose a civil penalty in the amount of \$2,500 for the owner's willful failure to comply with Sections 3.A and 3.B of the Building Commissioner's Order. But the effective date of this civil penalty would be postponed to Oct. 8, 2026. If the Board was satisfied on or before that date that all work necessary to fully comply with the Order had been completed, or that substantial good faith efforts have been to complete all such work, Shuler said the Board could order the civil penalty reduced or stricken.

Shuler said proposed Order No. 6 would give the Board continuing jurisdiction over this matter, including the authority under I.C. § 36-7-9-7(e) to reduce or strike any civil penalty imposed above and impose one (1) or more additional civil penalties not exceeding \$5,000 each.

Mayor Leichty asked Shuler if the Board could take action to require the property owner to more quickly remove the dumpsters and trash on the property. For example, she asked if the City could charge the property owner for the time involved in arranging for the removal of the trash. She also asked about the City going on the property and removing the rank vegetation on the site and billing the property owner for the City's work.

Shuler and City Attorney Stegelmann responded that such additional actions were possible, but they might not address the trash on this property.

Mayor Leichty said, "For the sake of those poor neighbors who have stared at this for two years, I'm just trying to figure out if the building owner is unwilling to comply, what can we do to provide relief to those poor neighbors. So, I was trying to think if there was a mechanism that we could take, proactive action, to alleviate that part of the issue."

Shuler said there could be one option. He said that if the work that's required by the Building Commissioner's Order is not completed, the City can complete some work with its own staff if it's below a certain monetary amount. He said the proposed order could be modified to include this option. Shuler also advised that the Board could also revise today's proposed order to allow the City to remove the dumpsters and trash.

Mayor Leichty said she would support adding a requirement to remove the trash and clean up the site soon.

Board member Myers agreed and said, "It's not a healthy situation having raw garbage and stuff out there, and you're getting all kinds of creatures and stuff. Raccoons are rampant anyhow. You don't want to give them a smorgasbord. I think we should at least try and get that thing out of there for the dignity of the rest of the neighbors out there have been staring at it for all this time."

Board members Nichols and Leichty briefly discussed the proposed order modification to require the timely removal of trash on the property by removing the dumpsters. Shuler clarified the situation. Board members Landis and Myers supported the suggestion.

Nichols/Myers then made a motion to affirm the Building Commissioner's Order, adopt the proposed findings and orders, including the findings that the failure to comply was willful, required abatement and repairs, and set a review hearing for Oct. 8, 2026, as well as to amend this order to include that the City will contact the owner of the garbage dumpsters and get that cleaned up in the meantime, at the expense of the owner. The motion passed 4-0.

18) Unsafe Building hearing on Building Commissioner Order: 1006 Zollinger Road for vacant residential structure in need of exterior clean up and internal repairs violations of Goshen City Code as to the current condition of the duplex (J. Bowers, LLC, property owner)

At 5:07 p.m., Mayor Leichty convened a review hearing on 1006 Zollinger Road, due to multiple violations of Goshen City Code as to the current condition of the duplex (J. Bowers, LLC, property owner)



BACKGROUND:

In a Sept. 3, 2026 memorandum, Assistant City Attorney Don Shuler wrote that the Board held a hearing for this property on July 9, 2026.

At the conclusion of that hearing, the Board affirmed the finding of the vacant residential structure on the Real Estate as an unsafe building and entered an Order requiring the property owner to clean up the exterior by Aug. 9, 2026, make reasonable progress either in attempting to sell the Real Estate or make internal repairs to the unsafe structure, and to maintain good communication with the Building Commissioner.

The Board's Order set the matter for a review hearing on Sept. 3, 2026.

The purpose of the Sept. 3 Board's hearing was to determine if there have been reasonable efforts to comply with the Board's Order. The Board was provided with the Board's July 9, 2026 Order, the Staff Report that led to the order and the Staff's recommended proposed Order for Sept. 3.

In its July 9, 2026 Order, the Board summarized what occurred during its hearing that day "concerning the condition of the residential structure located at the Real Estate. Jeff Bowers of J Bowers, LLC ('Owner'), was present during the hearing and presented evidence, testimony, and argument concerning the condition of the residential structure located at the Real Estate."

After consideration of the evidence and testimony presented, the Board reached a finding that the Building Commissioner's Order was supported by substantial evidence. The Board concluded that residential structure was an unsafe structure under Indiana law. The Board specifically adopted Section 2 of the Order, as well as the Staff Report and Analysis presented during the hearing, as its Findings.

The Board further found that good cause existed to modify the compliance schedule established by the Order. The owner has begun work on cleaning up the property and its residential structure and has indicated plans to continue work and potentially sell the real estate.

The unsafe building determination and findings established by the City Building Commissioner's Order were affirmed. The compliance schedule established by the Order was modified as set forth in Paragraph 2 below; in all other respects the Order was affirmed and remains in full force and effect.

1. This Order shall serve as a Continuous Enforcement Order pursuant to I.C. § 36-7-9-2.

2. Owner is hereby ordered to:

a. Complete all exterior repairs and cleanup of the subject Real Estate by Aug. 9, 2026.

b. Demonstrate substantial progress on internal repairs and/ or pursuing the sale of the Real Estate to a party with capacity to complete required repairs to the residential structure on the Real Estate by Aug. 23, 2026.

c. Maintain good and consistent communication with the Building Commissioner as to progress and efforts made in this matter.

3. This matter was scheduled for hearing to review compliance with this Order before the Board on Sept. 3, 2026.

The order also established the property owner's appeal options and notified the property owner that the information on the order needed to be provided to any part that purchased or gained an interest in the property.

A staff report to the Board for the Sept. 3, 2026 compliance review hearing contained the following information:

Status:

"On July 9, 2026, the Board affirmed the Building Commissioner's determination that the residential structure on the Real Estate is unsafe. Since that time, the owner has cleaned and generally maintained the exterior of the property.

A "For Sale by Owner" sign is posted, and the Department has received information from a third party indicating that a purchase agreement for the Real Estate has been executed, although the owner has not confirmed this to the Department as of Aug. 31, 2026. No building permits have been issued, and Staff has no indication that interior repairs have begun. On balance, the matter appears to be progressing toward resolution through sale of the Real Estate.



"Recommendation:

"Staff recommends that the Board table this matter for further review until Oct.29, 2026, and enter an Order requiring the owner to:

- "(a) maintain the exterior of the Real Estate in compliance with Goshen City ordinances;
- "(b) continue efforts to sell the Real Estate or make substantial progress on necessary internal repairs; and
- "(c) provide bi-weekly updates to the Goshen Building Department.

"In all other respects, the Board's July 9, 2026 Order remains in full force and effect.

"Recommended Motion:

"Move to adopt the Staff recommendations, table the matter concerning 1006 & 1008 Zollinger Road for further review until October 29, 2026, and to adopt the proposed Tabling Order."

A Tabling Order for Sept. 3, 2026 also provided by City staff to the Board stated that "based on the testimony, evidence, and information from the hearing, the Hearing Authority makes the following findings:

"1. The Unsafe Building at the Real Estate is still unsafe and has not been brought into compliance with Goshen City Code.

"2. Owner cleaned up the exterior of the Real Estate by August 9, 2026.

3. The interior of the residential structure on the Real Estate is in substantially the same condition.

4. Owner has listed the Real Estate for sale and has actively pursued the sale of the Real Estate.

Therefore, City staff proposed that the Board order:

"1. This matter, specifically whether the Order should be affirmed, rescinded, or further modified, is set for further review on Oct. 29, 2026 at 4:00 p.m. (local time), or as soon thereafter as this matter may be heard, in the Council Chambers at 111 East Jefferson Street, Goshen, Indiana.

"2. Owner must continue to maintain the exterior of the Real Estate in compliance with Goshen City Code and Ordinances

"3. The Property Owner must continue efforts to sell the Real Estate or make substantial progress on necessary internal repairs to the residential structure on the Real Estate and must provide bi-weekly updates to the Goshen Building Department."

DISCUSSION AND OUTCOME OF THE COMPLIANCE REVIEW HEARING ON SEPT. 3 2026:

At 5:07 p.m., Mayor Leichty convened a review hearing on 1006 Zollinger Road, due to multiple violations of Goshen City Code as to the current condition of the duplex (J. Bowers, LLC, property owner).

Present at the hearing were: Board members Leichty, Landis, Myers and Nichols (Board member Barb Swartley was absent); Assistant City Attorney Don Shuler; City Attorney Bodie Stegelmann; City Building Commissioner Myron Grise; and Jeff Bowers, the property owner.

The Mayor invited a presentation from Assistant City Attorney Don Shuler.

Shuler said that on July 9, the Board convened a hearing for 1006 Zollinger Road, due to multiple violations of Goshen City Code as to the current condition of the duplex. Shuler said the Board determined that the property was unsafe and required three things: the property owner was to complete some repairs, primarily to clean up the exterior of the property by Aug. 9; to demonstrate substantial progress on the internal repairs and or pursuing the sale of the property by August 23; and to maintain communication with the Building Commissioner. And the board set up fa compliance review hearing for Sept. 3 today to determine that things were progressing.

Shuler said City staff provided a report for today's hearing that set forth the status of the unsafe property and provided a recommendation for the Board.

Shuler said staff confirmed that the owner posted a "For Sale" sign in the front yard of the property shortly after the July 9 Board hearing. "And then they heard some information from third parties that there was an agreement for the property," Shuler said.



Shuler said that the City Building Commissioner and the property owner could brief the Board on the possible sale, "but my understanding is that there is a signed purchase agreement in place, that was signed in the middle of August, and they're working, actively working towards, closing the property."

Shuler said the proposed tabling order recommends tabling this matter until the end of October to allow that closing to happen, then to continue discussions with the new property owner about a timeline for repairs.

City Building Commissioner Myron Grise said, "We hadn't heard anything about this property for a long time and then I made a call to the owner of the property and he said that it was being sold. It has paperwork just started, but it wasn't finalized yet. Yesterday, late in the end of the day, I got a copy of that."

"So, there is a process that they're selling the property, but nothing's been finalized at this point. It sounds like it might be three or four weeks out, possibly. I did talk to the person that bought it or is buying it in Warsaw. He did say that he was in the process of buying from the owner at this point."

Mayor Leichty swore in Jeff Bowers, the owner of 1006 and 1008 Zollinger Road, to give truthful and complete testimony.

Bowers said he signed a purchase agreement Aug. 9 and the new owner signed it August 11. He said, "The paperwork was submitted to the title company. The title company ... emailed me some documents. I emailed them what they needed back ... and everything looks good, so I'm just waiting on the closing."

In response to a question from the Mayor, Bowers said the title company and the parties haven't set a closing date but expects it to happen in a few weeks.

Mayor Leichty invited a motion from the Board.

Nichols/Myers made a motion to adopt the staff recommendations, table the matter concerning 1006 and 1008 Zellinger Road for further review until Oct. 29, 2026 and to adopt the proposed tabling order. The motion passed 4-0.

At 5:12 p.m., Mayor Leichty adjourned the Review/Compliance hearing for the Building Commissioner orders and resumed the meeting of the Board of Public Works & Safety.

Approval of Civil City and Utility Claims

Mayor Leichty made a motion to approve Civil City and Utility claims and adjourn the meeting. Board member Myers seconded the motion. The motion passed 4-0.

Adjournment

Mayor Leichty then adjourned the meeting at 5:12 p.m.

EXHIBIT #1: Before the meeting, Board members were provided with a memorandum and map from Joel DeMott, president of the Goshen High School Band boosters, outlining requests for agenda item #10, Goshen High School Band Boosters request: Street closures, barricades and parking for the Goshen High School Marching Band Invitational, Saturday, Sept. 12, 2026.



EXHIBIT #2: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum, Amendment No. 1 and Exhibit A in support of agenda item #11, Legal Department request: Approve and authorize Mayor Leichty to execute the amendment for the continued design services by Troyer Group.

EXHIBIT #3: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum and a Verizon Wireless Purchase Order for agenda item #12, Legal Department request: Approve and authorize Mayor Leichty to execute a Purchase Order with Verizon to authorize service line changes.

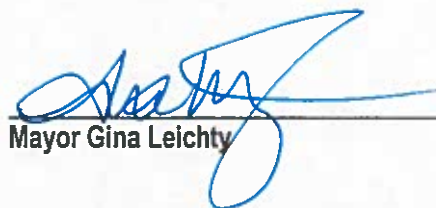
EXHIBIT #4: Before the meeting, Legal Department Paralegal Christina Bonham provided Board members with a memorandum and a four-page Participating Addendum document for agenda item #13, Legal Department: Approve and authorize Mayor Leichty to execute the Participating Addendum with Verizon to allow the City to participate in a Master Agreement to allow access to special government pricing.

EXHIBIT #5: Before the meeting, City Street Commissioner David Gibbs gave Board members a memorandum and map outlining his requests for agenda item #14, Street Department request: Move to approve East Lincoln Avenue lane and parking restrictions during the dates of Sept. 8-18, 2026.

EXHIBIT #6: Before the meeting, the Goshen Engineering Department Board gave Board members a memorandum with a color aerial photograph describing the railroad closure advisory described in agenda item #15, Engineering Department: Notification of Norfolk Southern Railroad crossing closure at Beaver Lane.

EXHIBIT #7: Before the meeting, Board members were provided with a memorandum, dated Sept, 3, from Code Enforcement Officer Ryan Conrad with a summary of his inspection report for the property that was the subject of agenda item #17. Public Nuisance/Unsafe Building hearing on Building Commissioner Order: 517/519 New York Street for public nuisance conditions as well as building code violations at the residential structures on the property (Unique Property Leasing, LLC, property owner.)

APPROVED:



Mayor Gina Leichty



Mike Landis, Member



A handwritten signature in black ink, appearing to be "Orv Myers", written over a horizontal line.

Orv Myers, Member

A handwritten signature in black ink, appearing to be "Mary Nichols", written over a horizontal line.

Mary Nichols, Member

Barb Swartley, Member

ATTEST:

A handwritten signature in black ink, appearing to be "Richard R. Aguirre", written over a horizontal line.

Richard R. Aguirre, Clerk-Treasurer

Exhibit #1

CRIMSON MARCHING BAND

Goshen High School (574) 533-8651 Ext. 5120

Director Tom Cox & Director Josh Kaufman

tcox@goshenschools.org & jkaufman@goshenschools.org

401 Lincolnway E.

September 3, 2026

Dear Members of the City of Goshen Board of Public Works and Safety,

This letter and attached map are a formal request from the Goshen High School Band Boosters for the closure of the following public streets for the upcoming Goshen Marching Band Invitational to be held at Goshen High School on Saturday, September 12th. We are making this request for the safety of the students and volunteers that will be attending this event. Since we utilize the entire campus for this Invitational, students' movement across these streets is necessary. Twenty-three marching bands from around the region will begin performing in the mid-afternoon with the event concluding shortly after 9:30 pm and clean-up completed by midnight. Preparations for the Invitational and the arrival of each participating school will begin in the morning; therefore, we request street closures to begin at 10:00 a.m.

The streets that we request closure on are:

1. East Purl Street from 9th Street east to the school campus.
2. 10th Street from the intersection of 10th and Madison Street south to E Reynolds Street.

We also request the use of fifty (50) safety cones for marking off walk areas for people and musical instruments as they walk and move throughout the campus.

These street closures and the request for barricades and safety cones have been discussed with David Gibbs, Street Commissioner.

The Boosters are also requesting the use of the grassy area between S 11th Street and US 33 and E Madison Street on the south for parking for spectators during the Invitational, if that area is within the City's purview to grant.

Jason Kauffman, a past Band Boosters member, will attend the Board of Works on behalf of the Goshen Band Boosters and will be able to answer any questions you may have. Any questions before the meeting may be directed to me at 574-309-4311. Thank you in advance for your consideration.

Sincerely,



Joel DeMott, President
Goshen High School Band Boosters



Barricade = 
Road Closed = 



Exhibit #2

CITY OF GOSHEN LEGAL DEPARTMENT

City Annex
204 East Jefferson Street, Suite 2
Goshen, Indiana 46528-3405

Phone (574) 537-3820 • Fax (574) 533-8626 • TDD (574) 534-3185
www.goshen.in.gov

September 3, 2026

To: Board of Public Works and Safety

From: Christina M. Bonham, Paralegal

Subject: Amendment #1 with Troyer Group for Design Services Regarding Indiana Avenue Reconstruction from Pike Street to Chicago Avenue

It is recommended that the Board approve and authorize Mayor Leichty to execute the attached Amendment with Troyer Group to allow the City to enter into an Amendment for the continued design services regarding Indiana Avenue reconstruction from Pike Street to Chicago Avenue, which were paused in 2023 until funding could be identified and secured as is more particularly described in the attachments from Redevelopment Commission and Troyer Group.

The total cost will be Two Hundred Fifty-Two Thousand Six Hundred Ninety Dollars (\$252,690).

Suggested Motion:

Approve and authorize Mayor Leichty to execute the attached Amendment for the continued design services by Troyer Group.

AMENDMENT NO. 1

Indiana Avenue Reconstruction From Pike Steet to Chicago Avenue

THIS AMENDMENT is entered into on _____, 2026, which is the last signature date set forth below, by and between **Troyer Group** ("Contractor"), whose mailing address is 3930 Edison Lakes Pkwy, Mishawaka, IN 46545, and **City of Goshen, Indiana**, a municipal corporation and political subdivision of the State of Indiana acting through the Goshen Board of Public Works and Safety and Redevelopment Commission ("City").

RECITALS

- (A) City and Contractor entered into an Agreement on November 16, 2021, for Design Services for the Reconstruction of Indiana Avenue from Pike Street to Chicago Avenue.
- (B) The need for this Amendment arises from a change in available funding source, as well as the necessary pause in the design and utility coordination services in 2023 until such a time the adequate funding for this project could be both identified and secured. See Redevelopment Commission Memo dated August 11, 2026, and Contractor proposal dated August 5, 2006, attached as Exhibit A.
- (C) Any modification or amendment to the terms and conditions of the Agreement shall be made in writing and signed by both parties.

In consideration of the terms, conditions and mutual covenants to be kept and performed under the original Agreement, and under the terms, conditions and mutual covenants of this Amendment, the parties agree as follows:

SECTION 1. Scope of Services; Additional Professional Services

- 1.01 This amendment does not include work beyond the scope of services described herein and/or the original agreement executed on November 16, 2021.
- 1.02 Additional professional services under this amendment as discussed between Troyer Group and the City of Goshen representatives on Thursday, July 30, 2026, are listed in attached Exhibit A.

SECTION 2. Effective Date; Term

The Amendment shall become effective on the day of execution and approval by both parties.

SECTION 3. Compensation

City agrees to compensate Contractor the sum of Two Hundred Fifty-Two Six Hundred Ninety Dollars (\$252,690). See breakdown of sum in attached Exhibit A.

SECTION 4. Original Agreement

In all respects, all other provisions of the original Agreement not affected by this Amendment shall remain in full force and effect.

SECTION 5. Authority to Execute

The undersigned affirm that all steps have been taken to authorize execution of this Amendment, and upon the undersigned's execution, bind their respective organizations to the terms of the Amendment.

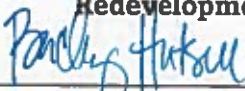
IN WITNESS WHEREOF, the parties have executed this Amendment on the dates as set forth below.

City of Goshen, Indiana
Goshen Board of Public Works and Safety

Gina M. Leichty, Mayor

Date Signed: _____

Redevelopment Commission



Becky Hutsell, Redevelopment Director

Date Signed: 08.31.2026

Troyer Group



Printed: Jonathon S. Geels

Title: President

Date Signed: 9/2/2026



**Department of Community Development
CITY OF GOSHEN**

204 East Jefferson Street, Suite 2 • Goshen, IN 46528-3405

Phone (574) 537-3824 • Fax (574) 533-8626 • TDD (574) 534-3185
communitydevelopment@goshencity.com • www.goshenindiana.org

EXHIBIT A

Memorandum

TO: Redevelopment Commission
FROM: Becky Hutsell, Redevelopment Director
RE: Indiana Avenue Reconstruction – Request to Authorize an Agreement Amendment with Troyer Group for Design Completion
DATE: August 11, 2026

Background

In November 2021, the Civil City entered into an agreement with Troyer Group to provide engineering and design services for the reconstruction of Indiana Avenue from Pike Street north to Chicago Avenue.

The original intent was to complete the roadway improvements, including necessary utility upgrades, utilizing primarily Community Crossings Matching Grant (CCMG) funding. Although substantial engineering and design work was completed, the project was ultimately paused due to escalating project costs and limitations on available CCMG funding. As a result, the project remains approximately 90 percent designed but has not advanced to bidding or construction.

Since the project was paused, the condition of Indiana Avenue has continued to deteriorate. In addition, several City engineering standards and construction details have been updated, making revisions to the existing plans necessary before the project can move forward. Staff is requesting authorization to proceed with completion of the design and preparation for construction, which is anticipated to occur in 2027. Funding for the project was included in the Commission's most recently approved capital plan.

Proposed Scope of Services

The attached proposal outlines the services necessary to complete the project design and prepare the project for bidding and construction. Scope items include updating previously prepared plans to reflect current City standards and field conditions, utility coordination, neighborhood and stakeholder engagement, final bid document preparation, bidding assistance, construction administration, and project closeout services.

The proposal also accounts for the additional effort required to restart and update a project that has been inactive for several years and incorporates services that were not included in the original scope, including bidding and construction administration.

Compensation

The original 2021 agreement was authorized in the amount of \$201,278, of which \$188,251.24 has been billed, leaving a remaining balance of \$13,026.76. The proposed amendment increases the total contract authorization to \$252,690, representing an increase of \$51,412 over the original agreement amount.

The amended scope includes updates necessary to restart the project after a multi-year pause, including plan revisions to current City standards, renewed utility coordination efforts, environmental documentation updates,

and a new hourly not-to-exceed amount of \$23,100 for bidding and construction administration services that were not included in the original agreement.

Staff has reviewed the proposed scope and fee and believes the costs are reasonable given that the project is substantially designed, requires updates to meet current standards and conditions, and includes services necessary to carry the project through bidding and construction completion.

Requested Action

Authorize the Redevelopment Commission to enter into an agreement with Troyer Group for the scope of services detailed in the attached proposal and authorize the Redevelopment Director to execute all documents necessary to implement the agreement.



Becky Hutsell
Director of Redevelopment
City of Goshen
Municipal Annex Building
204 East Jefferson Street
Goshen, IN 46528

August 5, 2026

Reference: Indiana Avenue Reconstruction

Dear Ms. Hutsell,

Thank you for the opportunity to submit this contract amendment and associated fee proposal for professional civil engineering services on the Indiana Avenue Reconstruction project from Pike Street to Chicago Avenue. This is specifically an amendment to the agreement entered into on November 16, 2021 by the City of Goshen with Troyer Group toward the aforementioned project. The need for this amendment arises from a change in available funding source, as well as the necessary pause in the design and utility coordination services in 2023 until such a time the adequate funding for this project could be both identified and secured.

This letter acknowledges the terms and conditions set forth in Sections 1 through 25 in the original agreement executed by signature of both the President of Troyer Group and Board of Public Works and Safety for the City of Goshen, of which the associated individuals of these entities may have since changed. The only amendments Troyer Group has identified are within Section 3. Compensation, as noted below and in accordance with the project coordination meeting between Troyer Group and the City of Goshen representatives on Thursday, July 30, 2026.

Section 3. Compensation

(A) City agrees to compensate Contractor the sum of ~~\$201,278.00~~ \$252,690 for performing all Duties.

(B) City agrees to compensate Contractor as follows for performing all Duties:

Geotechnical.....	Lump Sum of \$18,235.00	No Change
Contingent Geotech Engineering (per day).....	Lump Sum of \$4,960.00	\$6,240.00
Pavement Design.....	Lump Sum of \$4,883.00	No Change
R/W Staking for Utilities.....	Lump Sum of \$4,000.00	\$5,000.00
Field Survey.....	Hourly Not-to-Exceed \$26,000.00	No Change
Design, Plan Development & Rule 5.....	Hourly Not-to-Exceed \$122,800.00	No Change
SEPA Document Preparation.....	Hourly Not-to-Exceed \$7,100.00	\$17,115.00
Utility Coordination.....	Hourly Not-to-Exceed \$13,300.00	\$29,317.00
Bidding and Construction Administration.....	Hourly Not-to-Exceed \$23,100.00	New Line

August 5, 2026

Assumptions and Conditions:

1. This amendment does not include work beyond the scope of services described herein and/or the original agreement executed on November 16, 2021.
2. Additional professional services under this amendment as discussed between Troyer Group and the City of Goshen representatives on Thursday, July 30, 2026 are:
 - a. Design, Plan Development & Rule 5
 - i. Plan review, application of updated standards, and associated plan revisions
 - ii. Neighborhood and resident engagement, anticipated in September
 - iii. Additional QA/QC and PE certification prior to bidding
 - b. Utility Coordination
 - i. Restart existing utility inventory and coordination for any necessary relocation
 - ii. Particular emphasis on NIPSCO power relocation at North and West project limits
 - c. Bidding and Construction Administration
 - i. Engineering construction estimate
 - ii. Public advertisement
 - iii. Bid tab development and review
 - iv. Preconstruction coordination
 - v. Response to construction contractor submittals and requests for information
 - vi. Substantial completion walk through and construction contractor punch list
3. Troyer Group has amended lump sum or hourly not-to-exceed values as shown in Section 3. Compensation, reflecting total billings on this project prior to the execution of this amendment, plus any additional fee for continued professional services to be rendered, noted above.
 - a. Contingent Geotech Engineering and R/W Staking for Utilities have been adjusted to 2026 rates
4. Work outside of the scope described herein shall be performed by Troyer Group at a blended hourly rate of \$150, only upon express written consent by the City of Goshen.

If you are in agreement with the above amendments, please sign below and return a copy of the signed agreement to our office. We are genuinely excited about the opportunity to contribute to this project and the lasting community impact it will create for the City of Goshen.

Sincerely,



Bryan Tanner
Director of Operations, Project Manager



Jonathon Geels, PLA, FASLA
President

Approved by:

Date:

Becky Hutsell
Director of Redevelopment, City of Goshen





Exhibit #3

CITY OF GOSHEN LEGAL DEPARTMENT

City Annex

204 East Jefferson Street, Suite 2

Goshen, Indiana 46528-3405

Phone (574) 537-3820 • Fax (574) 533-8626 • TDD (574) 534-3185

www.goshen.in.gov

September 3, 2026

To: Board of Public Works and Safety

From: Christina M. Bonham, Paralegal

Subject: Purchase Order with Verizon to Authorize Service Line Changes

It is recommended that the Board approve and authorize Mayor Leichty to execute the attached Purchase Order with Verizon as it is required by Verizon to authorize service line changes to our general account. This Purchase Order will allow the Innovation and Technology Department to manipulate, as needed, the current 131 lines to add, remove and adjust the plan type of lines on behalf of the City.

Please note that the pricing listed in the "**Funds Authorized**" section is a not to exceed estimation based on past and future usage but that in no way obligates purchase.

Suggested Motion:

Approve and authorize Mayor Leichty to execute the attached Purchase Order with Verizon to authorize service line changes.



**State of Indiana BPA # 71748 with
GSA-Multiple Award Schedule Purchase Order (47QTCA20D00B5)**

Date:	July 27, 2026						
Vendor:	Verizon Wireless						
Vendor Address:	10170 Junction Drive Annapolis Junction, MD 20701						
Vendor Email:	FederalAcctImplementations@VerizonWireless.com						
Phone:	1.800.561.6227 Option 3						
FAX:	1.866.227.4978						
Authorized By:	I represent that the Agency named below is a Governmental Body (Agency) authorized to purchase under this State of Indiana Agreement (government, non-profit or education). I further represent that I am authorized to commit the Agency named below to purchase under the GSA Multiple Award Schedule and that the use of all products/services purchased is for authorized government use. This commitment only authorizes me to enter into this transaction on behalf of the Agency named below. <u>It creates no commitment on the part of this agency to purchase a minimum or maximum quantity of goods or services.</u> ANY RESELLING OF PRODUCTS/SERVICES PURCHASED UNDER THIS ORDER ARE STRICTLY PROHIBITED, as the contract and governing regulations require that all MAS purchases will be used for governmental purposes only and will not be resold for personal use. Agency Name: CITY OF GOSHEN <u>Signature of Authorized Official:</u> _____ Printed or typed name: _____ Printed or typed title: Administrator						
Contact Information:	Email address: mattielehman@goshencity.com Phone number: (574) 534-3818 FAX number: _____						
Billing Information:	<u>202 S 5TH ST</u> <u>GOSHEN, IN 46528-3714</u>						
Payment Terms:	Net 30						
Description of Goods/Services; Pricing:	Cellular service on the accounts listed below (or attached) totaling up to 160 units in accordance with the rate plans and terms and conditions now or in the future applicable to each of such lines pursuant to GSA Multiple Award Schedule 47QTCA20D00B5, Rate Plan(s): Various Equipment: Various						
Term:	July 27, 2026 for 24 months through 2028 (month)(day)(yr.) (#) (year)						
Funds Authorized:	The quantities listed are estimates only and are based on past and future usage. You may purchase less than the amounts shown, but no more. Purchases in excess of the amount shown will need an updated order form. All services orders shall be on an "as needed" basis, subject to the availability of funding and budgetary considerations. <table><tr><td>Monthly Access Fees for service on up to 160 lines (Estimated)</td><td>\$8,000.00</td></tr><tr><td>Equipment charge(s) on up to 160 lines (Estimates)</td><td>\$56,000.00</td></tr><tr><td>Total Access and Equipment Fees on up to 160 lines (Estimate)</td><td>\$248,000.00</td></tr></table> Plus applicable fees, taxes and charges	Monthly Access Fees for service on up to 160 lines (Estimated)	\$8,000.00	Equipment charge(s) on up to 160 lines (Estimates)	\$56,000.00	Total Access and Equipment Fees on up to 160 lines (Estimate)	\$248,000.00
Monthly Access Fees for service on up to 160 lines (Estimated)	\$8,000.00						
Equipment charge(s) on up to 160 lines (Estimates)	\$56,000.00						
Total Access and Equipment Fees on up to 160 lines (Estimate)	\$248,000.00						
Contract #:	GSA Multiple Award Schedule Contract Number 47QTCA20D00B5, State of Indiana BPA # 71748, all terms and conditions are incorporated by reference.						
Equipment (Open Market):	None of the equipment listed are products listed on GSA Multiple Award Schedule Contract No. 47QTCA20D00B5. All devices and/or accessories are "Open Market" items. Various						
Miscellaneous:	Specify Phones, Delivery, Etc.: Profile ID # 695060 (all accounts and sub-accounts) **Please notify POC at 60 days prior to funding document expiration date**						
Customer Acceptance:	<u>Signature:</u> _____ <u>Date:</u> 09-03-2026						

Gina M. Leichty, Mayor



Exhibit #44

CITY OF GOSHEN LEGAL DEPARTMENT

City Annex
204 East Jefferson Street, Suite 2
Goshen, Indiana 46528-3405

Phone (574) 537-3820 • Fax (574) 533-8626 • TDD (574) 534-3185
www.goshen.in.gov

September 3, 2026

To: Board of Public Works and Safety

From: Christina M. Bonham, Paralegal

Subject: Participating Addendum with Cellco Partnership, d/b/a/Verizon Wireless

It is recommended that the Board approve and authorize Mayor Leichty to execute the attached Participating Addendum with Verizon to allow the City to participate in a Master Agreement negotiated by the State of Utah and available to government entities, which will allow the City to set up a secondary account type to allow access to special government pricing.

There is a need for newer, upgraded mobile devices for several City departments. Verizon is currently running a promotion through this account type that would allow a lower monthly per-line cost and a free iPad device upgrade. Utilizing this promotion would mean the City would own the iPad outright but would agree to a 2-year service term. By replacing the approximate 20-30 devices currently outdated, the City will save about \$500 each.

Suggested Motion:

Approve and authorize Mayor Leichty to execute the attached Participating Addendum with Verizon to allow the City to participate in a Master Agreement to allow access to special government pricing.



NASPO ValuePoint

PARTICIPATING ADDENDUM

WIRELESS, DATA, VOICE AND ACCESSORIES

Led by the state of Utah

Master Agreement #: MA152

Contractor: **CELLCO PARTNERSHIP, D/B/A VERIZON WIRELESS**

Participating Entity: City of Goshen

1. Scope: Verizon Wireless ("Contractor") and the State of Utah, for itself and on behalf of the NASPO ValuePoint ("NASPO ValuePoint" and/or "Customer"), have entered into a Master Agreement #MA152 with an effective date of August 12, 2019, which together with any and all amendments and/or addenda thereto constitute the "Master Agreement". This Participating Addendum applies to the purchase and use of Products (e.g. wireless service, software and other services) by state agencies and other eligible entities authorized by a state's statutes to purchase under state/entity contracts. All capitalized terms not defined in this Participating Addendum will have the same meaning provided in the Master Agreement.

2. Participation: Use of specific NASPO ValuePoint cooperative contracts by agencies, political subdivisions and other entities (including cooperatives and non-profits) authorized by an individual state's statutes to use state/entity contracts may be subject to the acknowledgement of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official. Pursuant to NASPO ValuePoint rules and policies, entities in those states without a State Participating Addendum to the Master Agreement are eligible to participate in the Master Agreement to the extent not prohibited by their state and local procurement laws and regulations. It will be the responsibility of the Purchasing Entity to comply with any legal or regulatory provisions applicable to the Purchasing Entity. By signing and entering into this Participating Addendum, the Participating Entity certifies that they have obtained all of the acknowledgements and approvals required by state or local law or regulation. Purchasing Entity will immediately notify Contractor of any change in its eligibility to purchase under this Participating Addendum. Contractor reserves the right to terminate this Participating Addendum if at any time it is determined that Purchasing Entity is not eligible to purchase under this Participating Addendum.

3. Purchase Order Instructions: All Purchase Orders and any other ordering documents under this Participating Addendum will be governed by the terms and conditions of this Participating Addendum and the Master Agreement including, without limitation, the obligation to pay Contractor for Products provided. Contractor and the Participating Entity (together the "Parties") acknowledge and agree that orders submitted to Contractor from a Purchasing Entity through the Purchasing Entity's Business Procurement Card are authorized Purchase Orders under the Master Agreement.

All Purchase Orders issued by Purchasing Entities under this Participating Addendum shall include a reference to this Participating Addendum and the Master Agreement, number MA152.

4. Individual Customer: Except to the extent modified by this Participating Addendum, the Participating Entity and each Purchasing Entity will be responsible for compliance with the terms and conditions of the Master Agreement, and will have the same rights and responsibilities for their



NASPO ValuePoint

PARTICIPATING ADDENDUM

WIRELESS, DATA, VOICE AND ACCESSORIES

Led by the state of Utah

purchases as the Lead State has in the Master Agreement, including the same rights to any indemnity or to recover any costs. Each Purchasing Entity will be responsible for its own taxes, charges, fees, and liabilities. The Contractor will apply the charges to each Purchasing Entity individually.

All Participating Entities and Purchasing Entities agree to the terms and conditions of the Master Agreement, and to the extent the Purchasing Entity purchases any Verizon's Smart Communities products, services and solutions, those purchases are governed by the supplemental terms set forth at <https://enterprise.verizon.com/solutions/public-sector/state-local/contracts/naspo/> (except to the extent modified by this Participating Addendum) including the disclosure of limited account information as part of the contractual reporting requirements to NASPO ValuePoint and/or the Participating Entity for purposes of monitoring the Master Agreement and this Participating Addendum, and calculating the administrative fees.

5. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Lead State

Name:	Brett Whitelaw, State Contract Analyst
Address:	4315 S. 2700 W FL 3, Taylorsville, UT 84129-2128
Telephone:	(801) 957-7149
Email:	bwhitelaw@utah.gov

Contractor

Name:	Brittanie Fleming, Program Manager
Address:	10170 Junction Dr., Annapolis Junction, MD, 20701
Telephone:	(240) 280-3414
Email:	brittanie.cooper@verizonwireless.com

Participating Entity

Entity Name:	City of Goshen
Address:	Clerk Treasurer Office - 202 S 5 th St
City, State, Zip:	Goshen, IN 46528
Telephone:	
Email:	



NASPO ValuePoint

PARTICIPATING ADDENDUM

WIRELESS, DATA, VOICE AND ACCESSORIES

Led by the state of Utah

6. Entire Agreement: This Participating Addendum, and the Master Agreement (number MA152 administered by the State of Utah) together with its exhibits, set forth the entire agreement between the Parties regarding the subject matter contained herein, and supersedes any and all previous communications, representations or agreements, whether oral or written. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Participating Addendum and the Master Agreement, together with its exhibits, shall not be added to or incorporated into this Participating Addendum or the Master Agreement and its exhibits, by any subsequent purchase order or otherwise (except by duly-executed written amendment), and any such attempts to add or incorporate such terms and conditions are hereby rejected and shall be deemed null and void.

The undersigned represents and warrants that he/she has the power and authority to execute this Participating Addendum, bind the respective Participating Entity, and that the execution and performance of this Participating Addendum has been duly authorized by all necessary Parties

The Parties have executed this Participating Addendum as of the date of final execution below.

Participating Entity: City of Goshen	Contractor: Cellco Partnership d/b/a Verizon Wireless
Signature:	Signature:
Printed Name: Gina M. Leichty	Printed Name: Clifton Miller, Jr.
Title: Mayor	Title: Sr. Dir - Contract Management
Date: September 3, 2026	Date:

[Additional signatures may be added if required by the Participating Entity]



NASPO ValuePoint

PARTICIPATING ADDENDUM

WIRELESS, DATA, VOICE AND ACCESSORIES

Led by the state of Utah

For questions on the Participating Addendum or NASPO ValuePoint cooperative contracting process, please contact the NASPO ValuePoint Cooperative Contract Coordinator assigned to this Portfolio, as provided on this Portfolio's webpage at www.naspovaluepoint.org or the NASPO ValuePoint team at ccc@naspovaluepoint.org.

*****Attach Exhibit 1 if necessary – Participating Entity Modifications or Additions*****

Contractor - email a fully executed PDF copy of this document to:

PA@naspovaluepoint.org

***To support documentation of participation and posting
in appropriate databases***



Exhibit #5

Dave Gibbs, Commissioner
STREET DEPARTMENT, CITY OF GOSHEN
475 Steury Avenue • Goshen, IN 46528-3006

Phone (574) 534-9711 • Fax (574) 534-1568
streets@goshencity.com • www.goshenindiana.org

TO: Goshen Board of Public Works & Safety

From: Goshen Street Department

RE: REQUEST FOR LANE & PARKING RESTRICTIONS ON E LINCOLN AVE.,
MAIN TO RAILROAD

DATE: SEPTEMBER 8 – SEPTEMBER 18

The Goshen Street Department will be restriping E Lincoln ave. to include Bicycle and Pedestrian lanes. We will begin with restricting traffic to 1 lane each direction, to complete the center turn lane, then shifting outward from there, requiring No parking through the project area. We anticipate the new layout to be completed in 2 weeks, weather dependent.

Requested Motion: Move to Approve requested lane and parking restrictions, during the dates of September 8 – September 18.





**Engineering Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185
engineering@goshencity.com • www.goshenindiana.org

Exhibit #6

MEMORANDUM

TO: Goshen Board of Public Works & Safety

FROM: Goshen Engineering

RE: **NOTIFICATION OF NORFOLK SOUTHERN RAILROAD CROSSING
CLOSURE AT BEAVER LANE (JN: GENERAL, RAILROAD, 2026)**

DATE: September 3, 2026

The Engineering Department received a communication today from Norfolk Southern (NS) that they plan to close the Beaver Lane railroad crossing starting Wednesday, September 9, until Friday, September 11, 2026. The crossing will be closed for NS crews to perform track repairs.



Exhibit #7



**Building Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 5 • Goshen, IN 46528-3405

Phone (574) 534-1811 • Fax (574) 533-8626 • TDD (574) 534-3185
building@goshencity.com • www.goshenindiana.org

MEMORANDUM

TO: BOARD OF PUBLIC WORKS

FROM: RYAN CONRAD, ORDINANCE DEPARTMENT

DATE: SEPTEMBER 3, 2026

SUBJECT: 517 & 519 New York St.

In July of 2025, Code Enforcement began receiving complaints in reference to overflowing dumpsters, an accumulation of materials, and exterior siding that was in disrepair at 517 and 519 New York St. We inspected the property and found several violations. As a result, violation notices were mailed to the property owner on the following dates:

- July 29, 2025
- September 3, 2025
- October 1, 2025
- June 9, 2026
- June 17, 2026

None of the violations were corrected by the property owner after the violation notices were sent, and as a result, citations with fines were issued on the following dates:

- October 29, 2025
- December 17, 2025
- March 24, 2026
- July 1, 2026

The condition of the property has not changed, and the Ordinance Department continues to receive complaints.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Conrad".

Ryan Conrad
Code Enforcement Officer
Ordinance Department